



# Innocademy

## Agenda for the Meeting of the Board of Directors

**December 19, 2024; 4:00 p.m.**

**Innocademy - Upstairs Team Room**

**8485 Homestead Drive**

**Zeeland, MI 49464**

School Mission Statement:

*Innocademy is an inclusive public school academy that prepares PreK-8<sup>th</sup> grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.*

1. Call to Order: meeting called to order at 4:00 p.m.
2. Attendance: Nick deVries (in person), Jessica Parker (in person), Abbie Petroelje (in person), April Best (in person)
3. Public Comment on Agenda Items: None
4. Consent Agenda:
  - a. Agenda: motion to approve agenda. Abbie moved. April second. Passed unanimously.
  - b. Prior Meetings Minutes – October 24, 2024: Abbie moved. Nick second. Passed unanimously.
5. Board and Staff Celebrations of the School  
Nick celebrated Jessenia reaching out to him to organize some help with practical needs for a specific family; he was able to gather some helping hands and they were able to provide help. Jessica celebrated her next steps for engaging with the board on a deeper level. Abbie celebrated the new intercom/video entry system – sad she won't be able to be at the Extravaganza tonight, especially Miss Hilary's work and enthusiasm. Jessenia celebrated the first Parent Cafe that happened in November – partnership with Arbor Circle, also celebrated staff collaboration and support to help a specific student. April celebrated the off-site work that Mr. Chad is doing with Connections. Miss Renee celebrated the new WIN program – data dig for classic is showing improvements across the board.

  
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6. IES Report

7. School Report

a. Enrollment Update - as of December 13

Total: 266 (drop of 2 students who were new to Inno this year)

b. Attendance Update

11 families received tier 1 letter.

11 families received tier 3 letter.

226 students received certificate between break weeks for being absent 1 day or less.

Communicating with families on tardies and trying to problem solve ways to arrive on time.

c. Academic Update

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Will share more data dig next month.

d. SEAB Update

No new update. Did hear from co-chair that they are still working on filling positions.

e. Staff PD Update

Focus on scope and sequence for Reading and Math curriculum. Coach came in to support Classic middle school and TK-5 ELA teachers. Helped for teachers to hear that what they're doing is right, good, and working. Cost was worth it because of the strength of the presenter and how teachers responded.

8. Financial Report

a. December Report on November Financials

Far enough along in fiscal year to draw some conclusions. Revenue - very close to where we were last year which gives a decent prediction to where we'll be at the end of the year.

State has already released state-aid status report for December. Posted numbers based on fall account. Will see increase in state sources.

Expenditures currently at 41.5%, last year 42.4% - will make some tweaks but overall looking solid.

Support services was 2% higher this year compared to last year. Will update with ' more accurate number.

General trend line is looking good. Transportation is at 28% compared to last year was at 18%. Will have to reassess to bring budget for transport up to meet needs.

We are less upside down this year than we were last year - which is good news.

Asset in the bank compared to last year is up - good news.

Net surplus is up compared to last year too.

Checks over \$1000

- Arnold Sales for janitorial supplies (shared with iCademy)
- West Michigan Psychological services
- Comprehensive Therapy Center (additional speech therapy)
- Fun and Function (materials for sensory area)
- Macatawa Plumbing (repairs outside)
- Renaissance (math program Freckle subscription)
- BPW (coming down)
- Mackinac Island Fudge
- Amplify Education (grants are paying for this)

Checks for referrals:

- 4 families received a check

Cash Balance trend: we are trending similarly to the last two years

9. Action Items

a. Motion to approve the Sensory Room

Abbie moved. April second.

Nick asked about the budget and confirmed it was being paid for through a grant.

Motion passed unanimously.

b. Motion to approve the Enrollment Proposal

Abbie moved. Nick moved.

Enrollment proposal details - open enrollment begins January 17, 2025 ends February 7, 2025. Public lottery if necessary on February 12, 2025 at 10 am.

Enrollment occurs online with paper copies upon request. Office open on January 23 (5-7 pm), January 25 (9am-12pm), January 28 (4-6pm)

Motion passed unanimously.

10. Discussion Items

a. PSA Consolidation

Jessica wonders why the consolidation didn't happen years ago when it was proposed. Dave shared how the two schools were not in a place to consolidate because of budgetary differences between the two schools. Nick shared that the two school populations were incredibly different and couldn't reconcile those differences with how young the two schools were.

Jessica sees all the benefits proposed – what are the risks if the schools consolidate? If the two consolidate, is it once and done (or is there a way to separate).

Dave shared what happened at Innocademy Allegan meeting on Tuesday – the efficiencies are easy to identify (better steward of resources). Concern from that board centered on differences in cultures in student make-up. Who are we serving? Who are the families? Impact considerations geographically based on where school are? What would be the impact of going from two ISDs to one ISD. Book-keeping are just tasks from perspective of Allegan board. Culture study profile of school(s) helpful information.

It would be great to get the two boards in the same room to meet and talk about it together.

Collaboration of resources would benefit both schools. How would this impact finances (on both sides)? Worse case scenario – if one school needs to shutter, how would that affect other school? One school would have to dissolve (fund balance is not part of acquisition process).

Authorizer perspective: one board oversee both campuses, one charter contract for both campuses.

Would there be one superintendent and two principles/school leads? (rotation basis of who facilitates board meetings - every other month)

Allegan Board is neutral right now. Interested in cultural/demographic make up of schools. Spend few months asking questions to gain more information.

Nick proposes we both gather demographic data and get together to meet each other.

IES is the same which means supports, curriculum, resources are all the same. What would the impact be on the day-to-day experience of students, staff with the change? Federal grants might be affected. Good to know the net impact on each school if run together/separately.

Nick wondered about one board and then sub-committee to represent each school.

Helpful to have a document that can help ask and answer questions from both boards. Helpful to see what would be shared and what would remain separate.

A discussion with both boards in the same room as soon as possible would be most helpful. Need direction from both boards to move forward.

Way to have a special meeting in order to get the boards together? yes.

b. New Board Member Interest

Emily G. – speech therapist who is interested in serving.

Jessica T. – parent at Innocademy interested in serving.

Steve Kas - parent at Innocademy that Nick knows who is interested in more details.

Jessica will share the responsibilities and details with Emily and Jessica next month.

c. Seat Cap and 2025-2026 Enrollment Numbers

Families have until January 10 to share intent to enroll. Proposed seat cap for next year. Currently do not have a classic TK (really hoping to restart this next year). Classic K is TBD because no TK currently running.

High numbers in upcoming 5th grade class due to the two tracks of K that ran.

11. LSSU Comment

4 Charter Bills were passed by Senate will come up for vote in House next week. Most of them are about transparency. Website provides this transparency. Minutes and number of board meetings also transparent. New colleague Cami Bell (charter school office). Swag.

12. Public Comment on Non-Agenda Items

None.

13. Adjournment: meeting adjourned at 5:26 p.m.

Next Meeting: January 16, 2025 at 4:00 p.m.

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

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Minutes of all board meetings are available after approval by the Board at <https://innocademy.com> or by contacting:

*Jessenia Martinez, School Lead  
Innocademy  
8485 Homestead Dr.  
Zeeland, MI 49464*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Martinez at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

8485 Homestead Dr.  
Zeeland, MI 49464

*Jessenia Martinez*  
11/16/25

