



# Innocademy

## Minutes for the Meeting of the Board of Directors

**March 21, 2024; 4:00 p.m.**  
**Innocademy - Upstairs Team Room**  
**8485 Homestead Drive**  
**Zeeland, MI 49464**

*Jessica Parker*  
#118/24

### School Mission Statement:

*Innocademy is an inclusive public school academy that prepares PreK-8<sup>th</sup> grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.*

1. Call to Order: Jessica called the meeting to order at 4:06pm
2. Attendance: Nick DeVries, Abbie Petroelje, Jessica Parker, (Laurie Schmitt joined the meeting at 4:20pm)
3. Public Comment on Agenda Items: No public comments
4. Consent Agenda

- a. Agenda

Motion to amend the agenda to add an action item to nominate April Best for an additional board term

-Moved by Laurie, Seconded by Abbie. Passed unanimously.

Motion to amend the agenda to add an action item to approve the elimination of Classic TK 2024/2025 school year due to low enrollment.

-Moved by Nick, seconded by Abbie. Passed Unanimously.

Motion to approve the agenda as amended, Moved by Nick, second by Abbie. Passed unanimously.

- b. Prior Meeting Minutes - January 18, 2024  
(Note: February 15, 2024, Meeting Canceled)

5. Board and Staff Celebrations of the School  
Abbie shared positive feedback from the community about our Las Huellas program.

Jessica shared her praise for the Donuts with Parents event. It was a great place to meet new families and a great opportunity to increase communication with families.

Joe shared how impressed he was with Innocademy's connection to the community.

Jessenia added to this by sharing her praise for Mr. Chad and his connections to the community and how he brings those opportunities to the students.

Nick shared that he was happy the school chose to do a 6th/7th grade camping trip as many kids might not have this opportunity. Also he praised the Las Huellas program and Jessenia for looking into partnering with Velocity kids program for the school.

Dave is excited about the new cafeteria tables, they will be easy to move around and clean up, making this space look cleaner and more versatile.

## 6. IES Report

### a. HR Update

Jessenia and Deb reviewed potential staff changes and openings for next year, as of now there are no openings for next year.

## 7. School Report

### a. 23g Intervention Break Week and Tutoring Progress

Ms. Renee updated the board about the Break week interventions and after school tutoring for Tier 3 students. Both Classic and Spanish students were working on phonemic awareness and reading skills. Also time was spent at the ODC. Both sets of students were showing improvement in their skills and had lots of fun.

### b. 2024-2025 Enrollment Update (TK Classic)

Pending board approval, plan is to eliminate Classic TK for 2024/2025 school year due to very low enrollment. These students will have the opportunity to attend all day preschool or kindergarten if ready.

## 8. Financial Report

### a. March Report on February Financials

Dave presented the monthly financials. revenue is up compared to last year. The budget is on track and where we should be compared to last year. Cash in the bank is up from where it was last year. Credit card usage and checks were reviewed. Also a video presentation of the security/video system call Virkada was given/reviewed as the board will need to approve/deny purchase of this product for school safety.

### b. Budget Timeline Resolution

Reviewed

### c. LSSU Charter School Solvency Report for Innocademy

LSSU gave Innocademy a score of 25 points out of 25 points, a perfect score for our financial review of the school.

#### 9. Action Items

a. Motion to approve the Budget Timeline Resolution

Nick moved, Abbie seconded. Motion passed unanimously.

b. Motion to approve Access and Camera System

Nick Moved, Laurie seconded. Motion passed unanimously.

c. Motion to approve the elimination of Classic TK for 2024/2025 school year due to low enrollment.

Abbie moved, Laurie seconded. Motion passed unanimously.

d. Motion to approve the nomination of April Best for an additional board term.

Laurie moved, Abbie seconded. Motion passed unanimously.

#### 10. Discussion Items

a. SEAB Update

Jessenia shared she found a parent willing to co-chair this committee and now is looking for a staff member interested in being a co-chair. Once this happens the rest of the board can be formed.

b. Partnership with Resilience & Curriculum for Middle School Boys

Jessenia presented the board with information about a program called Health Manhood youth program for boys. A potential curriculum for boys starting this year. Taught by Resilience at Innocademy. Information will be reviewed by board and voted on next month. Board requested information about potential girls program to be taught. This will be reviewed at next board meeting.

c. Board Member Terms

Laurie's term is done in June. Board members were brainstorming potential new members. The goal is to invite potential new board members to next meeting.

#### 11. LSSU Comment

Joe reminded the board to complete self-evals and Board evaluations.

#### 12. Public Comment on Non-Agenda Items: None

13. Adjournment: 6:09pm meeting adjourned

a. Next Regular Board Meeting: April 18, 2024, at 4:00 p.m.

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Minutes of all board meetings are available after approval by the Board at <https://innocademy.com> or by contacting:

*Jessenia Martinez, School Lead  
Innocademy  
8485 Homestead Dr.  
Zeeland, MI 49464*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Martinez at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

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Zeeland, MI 49464