



Innocademy

Minutes for the Meeting of the Board of Directors

October 26, 2023; 4:00 p.m.

Innocademy - Upstairs Team Room

8485 Homestead Drive

Zeeland, MI 49464

School Mission Statement:

Innocademy is an inclusive public school academy that prepares PreK-8th grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.

1. Call to Order

Jessica Parker called the meeting to order at 4:03 p.m.

2. Attendance

Board members: Jessica Parker, Abbie Petroelje, April Best, Nick deVries

Absent: Laurie Schmitt

Public in attendance: Jessica Eberly

3. Public Comment on Agenda Items

None

4. Consent Agenda: Nick moved. Abbie seconded. Motion passes.

a. Agenda

Will cover the School Report before the IES Report today.

b. Prior Meeting Minutes – Sept 21, 2023

5. Board and Staff Celebrations of the School

Jessica celebrated the Post Family Farm Field trip that happened this week - it was nice to have first grade and kindergarten together for the outing. Abbie celebrated break week and getting out of town – boys are enjoying the off-site activities with Miss Adriana. April celebrated student conferences and the book fair in the café. Jessenia celebrated the various teams at the school – all the collaboration and support; good to get feedback from the teams to hear what's going on across the school. She also celebrated Donuts with Darlings this morning. Deb celebrated the new middle school team – looks like teachers and students are thriving; excited to see how it unfolds. Nick celebrated the student led

conferences, especially with how Mr. Alvin supported students. He also celebrated the off-site learning as well as the board training. Joe celebrated the board training event and discussed his excitement about Julie's upcoming visit.

6. IES Report

a. Auditor's Report: Ryan Freemire

New for 2022-2023 school year includes additional federal funding ESSER II funding. Good summary of activity for the year are on pages 4-8 (the MD&A). Page 7 shows increase in Federal Funding and slight decrease in expenses. Page 12 shows the government funds balance sheet. Page 13 shows Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances - highlight is general fund balance. Notes to Financial Statements on pages 15-24 - page 22 shows note 5 shows long-term obligations to building and copier leases; page 23 shows oversight fees. Budgetary comparison schedule on page 26 shows 37% fund balance. There are no significant deficiencies or weaknesses from the audit.

7. School Report

a. October Data Dig

One day to go through Classic Students (TK-5th); one day to go through Las Huellas (TK-5th).

Number of students receiving tier 3 intervention support from interventionist: TK classic - 11; K classic - 3 reading, 2 math; 1 classic - 9 reading, 4 math; 2 classic - 1 reading, 2 math; 3 classic - 4 reading, 1 math (1 behavior); 4 classic - 2 reading, 3 math (1 behavior); 5 classic - 4 reading; K LH - 2 reading, 0 math; 1 LH - 5 reading, 6 math; 2 LH - 2 reading, 3 math; 3 LH - 1 reading, 1 math; 4 LH - 0 reading, 0 math; 5 LH - 0 reading, 0 math

Middle School (6-8): 6 classic - 0 reading, 2 math; 7 classic - 1 reading, 0 math; 8 classic - 0 reading, 4 math; 6 LH - 1 reading, 0 math (1 behavior); 7 LH - 0 reading, 0 math; 8 LH - 0 reading, 0 math

8. Financial Report

a. September Financial Report

Dave presented the Financial Summary by Function - July 1 Budget as of September 30, 2023. Total instruction is 29% of budget compared to last year which was 21% of budget (this is mostly because of the new curriculum purchase). Support services this year at 18% compared to 23% last year. Total expenditures this year at 25% of budget. Currently living off fund balance because we're living off what we received in July. Cash graph shows we are positioned better than the last couple years.

b. Quarterly Financial Report

Quarterlies are the same as presented.

9. Action Items

- a. Motion to accept the Financial Audit: April moved. Abbie seconded. Motion passes.
- b. Motion to approve the Quarterly Financial Report: Nick moved. Abbie seconded. Motion passes.

10. Discussion Items

- a. Wellness and Health Proposal

Deb presented the next steps timeline:

September 2023, October 2023, November 2023, February 2024

What we need to do because it is legally required: present for HIV education and 2 year health and wellness plan (1 time in elementary and 1 time in middle school).

Next steps after what is legally required: form parent advisory board (still defining who needs to be on the committee and what the committee will work towards)

December 2023: seek approval of HIV education and 2 year health and wellness curriculum and classroom resources

February 2024: Advisory Boards Created; All kids bikes fundraiser

Nick asked about the direction the parent advisory board would take as they begin to research and put together a plan for reproductive health and wellness so that what they work on won't end up getting blocked once we reach that stage in the process.

Motion to approve the formation of the parent advisory boards: Abbie moved. Nick seconded. Motion passes.

11. LSSU Comment

Joe shared about the presentation that Angie Irwin did at the beginning of the month for the 2 hours of PD required and offered a follow up meeting with her.

Nick asked about doing a book study on childhood development from an educational perspective. Deb said she would be willing to present some options to the board next month.

12. Public Comment on Non-Agenda Items

None.

13. Adjournment: meeting adjourned at 5:23 p.m.

- a. Next Regular Board Meeting: November 16, 2023, at 4:00 p.m.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Minutes of all board meetings are available after approval by the Board at <https://innacademy.com> or by contacting:

*Jessenia Martinez, School Lead
Innocademy
8485 Homestead Dr.
Zeeland, MI 49464*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innacademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Martinez at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

8485 Homestead Dr.
Zeeland, MI 49464

*Jessie Smith
Board President
11-16-2023*