



# Innocademy

## Minutes for the Meeting of the Board of Directors

**March 16, 2023; 4:00 p.m.**  
**Innocademy – Upstairs Team Room**  
**8485 Homestead Drive**  
**Zeeland, MI 49464**

School Mission Statement:

*Innocademy is an inclusive public school academy that prepares PreK-8<sup>th</sup> grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.*

1. Call to Order: Laurie Scmitt called to order at 4:00 p.m.
2. Attendance: Laurie Schmitt, Nick DeVries, Abbie Petrolijie, Jessica Parker, April Best
3. Public Comment on Agenda Items
4. Consent Agenda
  - a. Agenda: Nick moved. Abbie second. Motion passed.

Laurie moved to approve the amended agenda (adding d. to part 9 of Action Items) to approve Nick DeVries nomination for another term. Abbie second. Motion passed.

- b. Prior Meeting Minutes – February 23, 2023
5. Board and Staff Celebrations of the School

Jessica celebrated her participation in the Middle School team meeting – the energy, communication, and passion for the mission of Innocademy. Abbie celebrated the student organized hockey tournament and the teachers who were willing to play the students – also appreciative of Miss Morgan and her way to connect with students. Nick celebrated left the Middle School team energized and inspired – really grateful for the attitudes and willingness of teachers. Renee Frye celebrated the February intervention break week – teachers and students all did really well during the launch of this program and the penny wars fundraising efforts (\$750). Dave celebrated the upcoming year – forward looking with a hopeful and energized outlook. April celebrated Donuts with Darlings turnout, Penny Wars, and Hockey Tournament. Laurie celebrated Nick agreeing to serve for another term as well as the excitement around the winning class’s ability to

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decide Spirit Week themes. Jessenia celebrated the support amongst the staff and especially the leadership team; also the intentionality of incorporating feedback from all teams. Deb celebrated an interview she had this afternoon with a Spanish Immersion candidate. Lynn celebrated Reading Month and the different activities associated with the month.

## 6. School Report

### a. Intervention Break Week Results

Renee Frye shared the February intervention break week data. The focus of the week was on reading and math – did see some growth from start to finish. Look forward to seeing growth after several sessions of these intervention weeks. Partnership with ODC really fruitful. Laurie asked about getting feedback from parents via a survey to check in. Renee said attendance was steady throughout the entire week with students. Deb gave a shout out to Renee and her passion for intervention.

### b. Enrollment Update

Dropped four students in the last month. One decided to homeschool. One family left because of disagreement with the mission statement.

## 7. IES Report

### a. Fall Board Policy Update

Deb shared the decision to revise the policy regarding academy visitors – a best practice for policy 9150 BP. Limit to parents and case-by-case basis.

## 8. Financial Report

### a. February Financial Report

Dave presented the Financial Summary by Function Budget July 1 – no change on state aid; may get more state aid because of being a year round school. ESSR III approval day. Looking for an increase in the Net Surplus – typical this time of year for schools. Cash in the bank will go up by the end of this month. Big expense this month was Peerbolt's for roof equipment. Using data from how funds were spent in the past to decide how to spend future funds.

### b. Budget Timeline Resolution

LSSU has a requirement to look at the budgeting process between now and June 30 – will hear financial development on a monthly basis. Timeline for the budget is in the board packet.

## 9. Action Items

a. Motion to amend action item 4. Abbie moved. Nick second. Motion passed.

b. Motion to Approve the Budget Timeline Resolution, as presented  
Nick moved. Abbie second. Motion passed.

c. Motion to Approve the following: Seat cap 1st Grade Classic at 23 with the condition that if a student leaves, we will not fill that space, but honoring

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enrollment of 22, seat cap 3rd Grade Classic at 23 with the condition that if a student leaves, we will not fill that space, but honoring enrollment of 22, and seat cap 3rd Grade Spanish Immersion at 24 with the condition that if one or two students leave, we will not fill that space, but honoring enrollment of 22. Nick moved. Jessica second. Motion passed.

d. Motion to Approve the Middle School Program, as presented via email

Nick moved. Jessica second.

Discussion of details from email amongst those who attended the meeting with those who did not. This is a step in the direction we want to take rather than an end goal.

- April had to leave meeting at 5:19
- Motion carried unanimously

e. Approve the nomination of Nick DeVries for another board term.

- Motion made by Jessica and seconded by Abbie; Laurie, Abby and Jess voted affirmative; Nick abstained from the vote. Motion Carried

f. Approve Fall Board Policies

- Motion made by Abbie and seconded by Jess; motion passed unanimously

#### 10. Discussion Items

a. Board Member Reappointment

- Was covered in above action item

b. Staff Appreciation Week

- Discussed doing something similar to last year with a small event / gift / act every day. Abby and Jess will coordinate as needed with the Family Engagement team and lead the process.

#### 11. LSSU Comment

a. Included in board packet; highlighted 2 items

- LSSU is offering a SPED certification to certified teachers and administrators - if anyone is interested let them know
- It is Charter School week on May 8 - 12.

#### 12. Public Comment on Non-Agenda Items

a. None

#### 13. Adjournment - Adjourned at 5:45

a. Next Regular Board Meeting: April 20, 2023, at 4:00 p.m.

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*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

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Minutes of all board meetings are available after approval by the Board at <https://innocademy.com> or by contacting:

*Jessenia Martinez, School Lead  
Innocademy  
8485 Homestead Dr.  
Zeeland, MI 49464*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Martinez at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

8485 Homestead Dr.  
Zeeland, MI 49464

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