



Innocademy

Agenda for the Meeting of the Board of Directors

January 19, 2023; 4:00 p.m.
Innocademy – Upstairs Team Room
8485 Homestead Drive
Zeeland, MI 49464

School Mission Statement:

Innocademy is an inclusive public school academy that prepares PreK-8th grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.

1. Call to Order: 4:02 p.m. by Laurie Schmitt
2. Attendance: Laurie Schmitt, Jessica Parker, Nick DeVries, April Best
3. Public Comment on Agenda Items: none
4. Consent Agenda
 - a. Agenda: Nick moved, Jessica 2nd, no opposition – all in favor.
 - b. Prior Meeting Minutes – December 15, 2022
5. Board and Staff Celebrations of the School

Deb celebrates 98c grant approval – partnership with ODC to be able to scale it up and be less expensive to run as it moves forward. Jessica celebrates the alternate plan to create the video extravaganza. Nick celebrates the quick pivot to create a video of the extravaganza. April celebrates the extravaganza showing how some of the skills learned from the pandemic have carried over to other extenuating circumstances. Jessenia celebrates the team mentality of the staff and their efforts. Dave celebrates the problem solving spirit amongst the staff. Laurie celebrates how more members of her family were able to watch the extravaganza because it was in video form; also celebrates field trip to ODC with Ted who had a scavenger hunt and student engagement was so high and lesson also included connection to what students were learning in math.

6. School Report
 - a. Compliance

- LSSU Recon Inspection: no critical conditions need to be addressed at this time; passed all areas of inspection!

b. Enrollment

- 2022-2023: lost a couple students since December (due to transportation as well as transfer back to previous school)
- 2023-2024 Open Enrollment Seats: waiting on results from family survey to see how many open seats are available; middle school lines shows both Classic and Las Huellas; numbers are low for middle school as well as the returning Las Huellas (4th and 5th grades) – brainstorm long term plan what to do with the small numbers
→ One to two board members sit in on meetings to strategize ways to retain students in the later grades

7. IES Report

- a. Balanced Calendar: proposed draft calendar coming next month to be approved in March; continuing to move forward with a balanced calendar – one that is two years rather than one
→ Do we want to move forward with a balanced calendar? YES.
→ Is it okay if a two year calendar is proposed? YES.

8. Financial Report

a. December Financial Report

Dave shared it is comparable to last year; currently, a buffer in total instruction expenditures. Good job on credit card receipts.

b. Quarterly Financials Report

Quarterly balances from last year to this year and compares that to Budget Amendment #1. Balance sheet is the same with different header.

c. Budget Amendment #1 Report

Budget surplus in July means we have a balanced budget. Keep in mind ESSER funds will expire at the end of June 2023. Budget has moved into post-COVID environment – operating as normal. State Sources – good news participating in Robotics again as well as Sec. 98 grant approval. Federal Sources – largest change by programming ESSER funds and will most likely roll into the first quarter of next year; good news – Title 1 went up. Expenditures update: currently formalizing staff working with At Risk. “Per trend” – program driven budget rather than budget driven programs. Support for capstone trip. Little room for unexpected operations and maintenance. Small adjustment in transportation. 31A At Risk – generous amount for supplies and support.

Nick asked Dave about how the budget would look if/when we no longer rely on

COVID federal funds. Dave is confident the budget will be balanced once the one time funds end.

9. Action Items

- a. Motion to Approve the 2023-2024 Open Enrollment Seats, as presented: April moved; Nick 2nd; no opposition – all in favor.
- b. Motion to Approve the Quarterly Financials, as presented: Nick moved; Jessica 2nd; no opposition – all in favor.
- c. Motion to Approve the Budget Amendment #1, as presented: Nick moved; Jessica 2nd; no opposition – all in favor.

10. Discussion Items

a. Board Member Terms

Nick re-appointment due by April 7 – term will be coming to an end June 30, 2023. Nick will let everyone know by the next meeting.

b. 2023-2024 Budget Planning

State of the State address in February will give an idea of what type of funding will be coming in. In March – a budget timeline will be presented.

11. LSSU Comment: none (note from Lynn – board member training hours)

12. Public Comment on Non-Agenda Items: none

13. Adjournment: meeting adjourned at 5:07 p.m.

- a. Next Regular Board Meeting: February 23, 2023, at 4:00 p.m.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Minutes of all board meetings are available after approval by the Board at <https://innacademy.com> or by contacting:

Jessenia Martinez, School Lead
Innocademy
8485 Homestead Dr.
Zeeland, MI 49464

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innacademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Martinez at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

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