



Innocademy

"By embracing innovation, we inspire our students to be global thinkers and leaders through the way they positively impact others at home and abroad."

8485 Homestead Dr., Zeeland, MI 49464

Annual Organizational Meeting

Date: Thursday, June 30th, 2022

Time: 5:30 PM

- I. CALL TO ORDER:**
 - II. ATTENDANCE**
 - III. CONSENT AGENDA**
 - IV. PUBLIC COMMENT ON AGENDA ITEMS**
 - V. ACTION ITEMS**
- A. Designation of the public places in which notice of the annual board meeting calendar and individual meeting notices will be posted.
 - a. No change, remaining as:
 - i. Innocademy – 8485 Homestead Dr., Zeeland, MI 49464
 - ii. <https://innocademy.com/about/board/>
 - B. Designation of principal print media source
 - a. No change, remaining as:
 - i. Holland Sentinel
 - C. Designation of depository or depositories for Academy funds.
 - a. No change, remaining as:
 - i. West Michigan Community Bank
 - D. Designation of Board Members and/or other personnel who are eligible to sign Academy checks.
 - a. No change, remaining as:
 - i. President
 - ii. Treasurer
 - iii. Secretary
 - iv. Vice President
 - E. Designation of organizations with whom we hold memberships.
 - a. No change, remaining as:
 - i. MAPSA
 - ii. National Charter Schools Institute

- iii. Michigan West Coast Chamber of Commerce
- iv. West Michigan Association of Spanish Immersion Educators

F. Designation of personnel authorized by the Board of Directors to negotiate and implement contracts with vendors.

- a. No change, remaining as:
 - i. School Lead
 - ii. Finance Director

G. Appointment of Academy's Chief Administrative Officer (CAO).

- a. No change, remaining as:
 - i. School Lead

H. Appointment of the Title IX Coordinator

- a. No change, remaining as:
 - i. School Lead
 - 1. Freedom of Information Coordinator
 - 2. Civil Rights Coordinator
 - 3. Asbestos Designee
 - 4. Copyright/ASCAP Coordinator
 - 5. ACH/ETO Officer

I. Appointment (or reappointment in subsequent years) of board legal counsel.

- a. No change, remaining as:
 - i. Saunders Winter McNeil, PLLC
 - ii. Thrun Law Firm, PC

J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.

- a. No change, remaining as:
 - i. Human Resources Director

K. Appointment (or reappointment in subsequent years) of external independent auditor.

- a. No change, remaining as:
 - i. Maner Costerisan

L. Adoption of Annual Board of Directors Meeting Schedule

- a. No change, remaining as:
 - i. Third/Fourth Thursday of the month at 4:00 at Innocademy's Homestead Campus
 - 1. 18 August, 2022
 - 2. 22 September
 - 3. 27 October
 - 4. 17 November
 - 5. 15 December
 - 6. 19 January, 2023
 - 7. 23 February
 - 8. 23 March
 - 9. 20 April
 - 10. 18 May

11. 29 June - 2020-2021 Budget Hearing - 4:00
12. 29 June - Regular Board Meeting - immediately following Budget Hearing
13. 29 June - Organizational Meeting - immediately following Board Meeting

M. Designation of Compliance Coordinator

- a. No change, remaining as:
 - i. School Lead

N. Appointment (or reappointment in subsequent years) of the board's recording secretary

- a. No change, remaining as:
 - i. Human Resources Director
 - ii. Pupil Accountant

O. Designation of the person responsible for posting the board's annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.

- a. No change, remaining as:
 - i. Human Resources Director
 - ii. Pupil Accountant

V. BUSINESS ITEMS/ACTION ITEMS

A. Election of Officers

- i. President:
- ii. Vice President:
- iii. Secretary:
- iv. Treasurer:
- v. Trustee:

B. Appointment of Board Representative on the School Improvement Team (SIT):

- a. Current
 - i. Laurie Schmitt

C. Board Meeting Agenda

- a. No change, remaining as attached

VI. PUBLIC COMMENT (For non-agenda items):

VII. COMMENTS FROM THE BOARD

VIII. ADJOURNMENT :

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

ATTACHMENT A

Y
MEETING OF THE BOARD OF DIRECTORS AGENDA

INNOCADEM
REGULAR BOARD

[Day], [month][date], [year] at ____ a.m./p.m.

Innocademy
8485 Homestead Drive
Zeeland, MI 49464

1. Call to Order
2. Attendance
3. Public Comment on Agenda Items
4. Consent Agenda
 - Agenda
 - Previous Minutes
5. Celebrations of the School
6. Strategic Thinking
 - School Improvement
 - School Initiatives
7. Discussion Items
 - School Dashboard Review
 - Compliance
 - Finance
 - Enrollment
 - Student Achievement
 - Public Opinion
 - LSSU Commitments
 - Future Action Items
8. Action Items
9. LSSU Comment
10. Public Comment on Non-Agenda Items
11. Adjournment
 - Next Meeting: