



Innocademy

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Meeting of the Board of Directors Agenda
Board Meeting

Thursday, August 20, 2020 at 4:00 p.m.

8485 Homestead Dr.

Zeeland, MI, 49464

Northwest Team Room & Virtually: <https://icademyglobal.zoom.us/j/3950647095>

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

1. Call to Order: Abby Petroelje called the meeting to order at 4:02 pm
2. Attendance
 - a. Board Members: Abby Petroelje, Doug Frifeldt, Jeff Lukas, Laurie Schmitt
 - b. IES Staff: Kelly Gunn, Bob Soulliere, Dave Zimmer, Sara Vereeke
 - c. LSSU: John Chandler
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Abby Petroelje made a motion to accept the consent agenda with the change of moving the Family Resource Guide (Action item H) to a discussion item instead of an Action item. Jeff Lukas seconded. Passed unanimously.
 - a. Agenda
 - b. Prior Meeting Minutes - Special Board Meeting on Aug., 12, 2020
5. Celebrations of the School:
 - a. Doug Frifeldt: Has had many conversations with families and friends about choices for this fall. Kelli and the team has done a great job communicating to families about what to expect in the fall. Families feel confident with Inno's plans.
 - b. Kelli Gunn: Celebration of the team – our Cell Reps have been doing a ton of work to prepare for this coming year. Plus handling



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constant enrollment changes and rolling with all the changes. The team is excited to see and teach kids

- c. Laurie Schmitt: Thanked the staff for all the work to put together the plans for fall. No plan is going to meet the needs of all students and families, but this group's effort to put together a great plan has been awesome!
 - d. Dave Zimmer: A lot of preparations to get ready for the school year. There are a ton of unsung heros making large efforts to get ready.
 - e. Jeff Lukas: Looking back at the Special Board Meeting last week – Inno's team set the bar for the level of quality on the Return to School plan. John from LSSU's comment proved that Inno regularly is a model for others to follow. The work the team works to create quality work is impressive and always thinking about the best interest of kids and staff.
 - f. Bob Soulliere: Awesome to see the work teachers are putting into the outdoor learning environments to use in the fall is so great – grateful for the extra work being put into preparing those spaces
 - g. Sara Vereeke: Kelli has been an amazing team leader for the team getting ready for this fall – she has put countless hours into the plan and preparation and I'm so grateful for her
 - h. Abby Petroelje: Grateful that the team thought through the plan with a long term lens – creating a plan that is sustainable and can be implemented. The staff working to create outdoor areas – they are so happy to create these spaces and it was great seeing them preparing. Grateful to be a part of Innocademy!
6. Strategic Thinking: Kelli Gunn share our strategic planning timeline with the board and reminded the board of some modifications to the timeline for this year due to COVID plan development and implementation. The board agreed to move the strategic focused board meeting to October instead of September
- a. Enrollment: Kelli Gunn reviewed the enrollment numbers are we know today. Our enrollment numbers are changing by the day as families are trying to discern what is best for their families. Kelli



shared enrollment by grade, by program (In-person, Inno Online, and iCademy). The board had a good discussion how to be prepared for current in-person students as well as those who may return at the semester.

7. Action Items

- a. Abby Petroelje made a motion to approve amendment of Seat Caps for 20-21. Seconded by Doug Frifeldt. Passed unanimously.
 - i. Kelli Gunn reviewed the seat caps with the board.
- b. Abby Petroelje made a motion to approve the Matriculation Agreement between iCademy Global and Innocademy. Jeff Lukas seconded. Passed unanimously.
 - i. Kelli Gunn explained the purpose of this agreement to the board. This agreement helps families move between Innocademy and iCademy more seamlessly.
- c. Abby Petroelje made a motion to approve all curriculum as presented as used in the 2019-20 school year, appropriate supplemental instructional material will be adapted for remote learning. Jeff Lukas seconded. Passed unanimously.
 - i. Kelli Gunn reviewed all current curriculum with the board. The team has tried to maintain as much consistency as possible going into this year.
- d. Abby Petroelje made a motion to approve the Empowering Students to Improve the World curriculum. Implementation timeline TBD. Seconded by Jeff Lukas. Passed unanimously.
 - i. Kelli Gunn shared an overview of the Empowering Students to Improve the World curriculum. It was selected by the Global SR Team after a lot of research. We are asking for the board's approval today, but will be implementing the curriculum later this year.
- e. Abby Petroelje made a motion to approve the new Second Step curriculum to address social emotional learning. Seconded by Jeff Lukas. Passed unanimously.



- i. Kelli Gunn shared an overview of the Second Step Curriculum selected by the Social Work team. This will be our social/emotional curriculum that we will be implementing this fall. They have been very responsive to add extra lessons around returning to school during COVID. It is a high-quality resource.
 - f. Abby Petroelje made a motion to approve the U of M K-5 Roadmaps and Michigan Virtual for Return2School Virtual Cooperative course catalog. Seconded by Jeff Lukas. Passed unanimously.
 - i. Kelli Gunn reviewed the curriculum that the Virtual Co-op students will be using. It was chosen by the Ottawa county Co-op team. It aligns well with the curriculum that the school uses in-person.
 - g. Abby Petroelje made a motion to approve the Title IX Board Policy 2266: Nondiscrimination on the Basis of Sex in Education Programs and Activities. Seconded by Jeff Lukas. Passed unanimously.
 - i. Sara Vereeke gave the board an overview of the new Title IX regulations and the work that is being done to comply with the new standards.
 - h. Abby Petroelje made a motion to approve the deletion of Board Policy 5517.02: Sexual Violence. Seconded by Jeff Lukas. Passed unanimously.
 - i. Sara Vereeke explained that this policy is now obsolete after approving Policy 2266.
- 8. Dashboard
 - a. Compliance: Kelli Gunn shared our current compliance statistics
 - b. Finance: Dave Zimmer shared the June, July & quarterly financials with the board including:
 - i. June Financials: Total revenue was slightly lower than expected due to some funds rolling into the 20-21 school year as well as a reduction from the state in funding. Expenses



were as expected. The end result is an addition to fund balance as expected.

- ii. July Financials: July is typically a quiet month for financials. There is very little revenue coming in and other than salaries, not a large amount of expenditures.
- iii. Quarterly Financials: Dave shared an overview of the quarterly financials that are submitted to LSSU.

9. Discussion Items

- a. Equity in Teaching and Learning: Kelli Gunn shared that part of the preparedness plan was to provide training in Equity in Teaching and Learning. We are starting our PD on Tuesday with training on Implicit Bias with the entire team. We also had a teacher working on Diversity initiatives that the teachers can share with students as well.
- b. 20-21 Family Resource Guide: Kelli Gunn shared an update on the Family Resource Guide. The team is incorporating many COVID elements into the plan. Kelli will share the final document next month with the board for their approval next month.

10. LSSU Comment: John Chandler complimented Kelli and the team on handling the current COVID situation and all the planning and modifications being made to prepare for this year. John also let the board know that the state is asking for an additional plan to be submitted. John also offered LSSU support for the team during these extraordinary times.

11. Public Comment on Non-Agenda Items: NONE

12. Adjournment: Abby Petroelje adjourned the meeting at 5:33 pm

- a. Next Regular Meeting: 4:00 on September 17, 2020

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.



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Minutes of all board meetings are available after approval by the Board at:

Innocademy
Attn: Kelli Gunn
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*