



Innocademy

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Minutes for the Meeting of the Board of Directors

Thursday, April 22, 2021 at 4:00 p.m.

Virtually via Zoom: <https://icademyglobal.zoom.us/j/3950647095>

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8485 Homestead Dr.

Zeeland, MI, 49464

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

1. Call to Order: Nick deVries called the meeting to order at 4:03 pm
2. Attendance
 - a. Board Members: Nick deVries (joining from Holland, MI), Jeff Lukas (joining from Zeeland, MI), Abbie Petroelje (joining from West Ottawa, MI), Laurie Schmitt (joining from Holland, MI), Doug Friefeldt (joining from Zeeland, MI)
 - b. IES Staff: Kelli Gunn, Bob Soulliere, Dave Zimmer, Sara Vereeke
 - c. LSSU: John Chandler
 - d. Public: Katherine VanSweden
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Nick deVries made a motion to approve the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
 - a. Agenda
 - b. Prior Meeting Minutes - March 25, 2021
5. Celebrations of the School:
 - a. Abby Petroelje: Thankful for the teachers and the great job they are doing. Her kids have been quarantined and their teacher is doing an excellent job supporting them at home.
 - b. Nick deVries: Appreciated the engagement in the work on mission/vision of the school on the part of the staff. He is excited about the push for enrollment and extra work marketing and reaching to potential new families. Monthly/daily work on compliance – awesome job keeping us in a good position on the many reports required.



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- c. Jeff Lukas: Post on Zeeland Informed asked about Innocademy – followed the responses and many comments were very positive. Great to see the community pushing and cheering us on.
 - d. Kelli Gunn: Received an email on Monday from the state saying that the Onsite Review process is completed. This is the culmination of the last 2 years of work and feels so good to be completed. This is an audit of Title 1 funds used including Tier 1 instruction that included 50 criteria that the team has been working on.
 - e. Doug Friefeldt: Cheering on the team – there are so many schools in survival mode and Inno has had a grit and growth mentality that weathers this season so well. Proud of everyone involved on the team!
 - f. Laurie Schmitt: Thanked Kelli for shepherding the mission/vision work and congratulations on the Title work and Onsite Review. Laurie also wanted to give a person shoutout to Abbie in her healthcare work in this season.
 - g. Dave Zimmer: Nice to see we are taking a trip this spring – exciting to see that we are able to have that experience for kids!
 - h. Sara Vereeke: Thankful for all things that Kelli – seamlessly going between kid needs, meetings, added support in the classroom and all the other things that come up every day. She makes each person feel heard.
 - i. Bob Soulliere: It is testing season – and grateful for the extra work to get testing going and specifically thankful for Cory organizing.
 - j. Katheryn Vansweden: Thankful for Kelli as she helped her work through a question from her student – Kelli researched the question and was very tactful in her response.
6. Strategic Thinking:
- a. Update on Mission/Vision Work: Kelli Gunn shared an update on the Mission/Vision Work. A survey was sent to staff, board, middle schoolers, community partners and families who participated in a planning meeting in the fall. Kelli shared feedback gathered from all these stakeholders. The board will do a final review of feedback and propose final drafts for vote at the next meeting.
 - b. Expansion Update: Kelli Gunn gave an update on potential expansion for the 21-22 school year. The team has decided to hold off on making a final decision on expansion until the May board meeting. The board had a good discussion around this and decided to hold off on making a final decision until next month.



7. Action Items

- a. Nick deVries made a motion to approve Amendment #2. Jeff Lukas seconded. Passed unanimously.
 - i. Dave Zimmer gave an overview of the Budget Amendment including:
 1. Revenue: This budget amendment shows increased funding overall from a few sources
 2. Expense Changes: Dave explained the changes to expenses in this budget amendment summing to a small overall expense increase.
 3. Overall Result: The overall result of this budget amendment would be an addition to fund balance at the end of the year.
- b. Nick deVries made a motion to approve Quarterly Financials as presented. Jeff Lukas seconded. Passed unanimously.
 - i. Dave Zimmer shared an overview of the Quarterly Financials with the board. The report showed quarterly balances for last year and this year as well as the difference between budget and actual activity.
- c. Nick deVries made a motion to approve the Monthly Extended COVID-19 Learning Plan as presented. Jeff Lukas seconded.
 - i. Kelli Gunn gave an overview of the Monthly Extended COVID-19 Learning Plan with the board. There was no change in programming during the period covered by this plan.

8. Dashboard

- a. Compliance: Kelli shared the current compliance rates which are in good standing with LSSU
- b. Finance: covered above
- c. Enrollment - Marketing Update: Bob Soulliere gave a marketing update on parent videos that are in progress, new marketing flags are out in front of the building, banners have been ordered for the side of the building, and we are creating a youngest friends video to be filmed soon. We are seeing results from this activity and hope to engage more families in the coming weeks.



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- d. Student Achievement - CST update: Kelli Gunn shared the new and improved Child Study process where we deliberately look at each student to support students with identified needs. The team worked really hard on developing this process and it is doing great things for our students.
 - e. Public Opinion: Covered in strategic planning
 - f. LSSU Commitments - Measure 4 Goals: Kelli Gunn is working to attend the LSSU Leadership meetings – in cooperation with Marty Lappe (Innocademy Allegan) and Tyler Huizenga (Icademy). Kelli attended last month's meeting and discussed Measure 4 goals for LSSU – she was happy to hear they are extending grade on these goals given the unusual year this year.
9. Discussion Items
- a. Board Membership: Nick deVries reminded the board that we are seeking new board members. Jeff Lukas shared a matrix he has used in another committee that the board could use to evaluate areas of expertise of board members that would inform the needs of future board members.
 - b. Board Self-Evaluations & IES Evaluations: Kelli Gunn let the board know that the evaluations will be coming soon for them to complete. The board discussed both evaluation tools and ways the evaluation could be more effective.
 - c. Teacher Appreciation Week: May 3-7: The board discussed plans for Teacher Appreciation week.
10. LSSU Comment: John Chandler had no comment this month.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Nick deVries adjourned the meeting at 5:51 pm
- a. Next Regular Meeting: 4:00 on May 20, 2021

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.



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Minutes of all board meetings are available after approval by the Board at:

Innocademy
Attn: Kelli Gunn
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*