



Innocademy

Inspire. Impact. Innovate.

Meeting of the Board of Directors Agenda  
Regular Board Meeting

**Thursday, May 21, 2020 at 4:00 p.m.**

**8485 Homestead Dr.**

**Zeeland, MI, 49464**

**Northwest Team Room & Virtually:** <https://icademyglobal.zoom.us/j/3950647095>

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

---

1. Call to Order: Nick deVries called the meeting to order at 4:02 pm
2. Attendance
  - a. Board Members: Nick deVries, Jeff Lukas, Abbie Petroelje (left meeting at 4:54 pm), Doug Frifeldt, Laurie Schmitt
  - b. IES Staff: Kelli Gunn, Dave Zimmer, Sara Vereeke, Renee Frye, Debbie Rossi, Bob Soulliere
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Nick deVries made a motion to approve the consent agenda as presented. Doug Frifeldt seconded. Passed unanimously
  - a. Agenda
  - b. Previous Minutes
5. Celebrations of the School
  - a. Roundtable
    - i. Nick deVries: Thank you to the great team – after the webinar last week, was very thankful for the team helping to oversee the finances and operations of the school
    - ii. Jeff Lukas: Amazing with all the changes in education that the team is able to adjust and execute accordingly. Great to



get kids outside in the beautiful weather – hopefully helping to focus on school

- iii. Abbie Petroelje: Can't say enough good about Ms Rachel in Spanish Immersion – she has met extra with one of her kids, helped find Spanish books online. She has been amazing. The website has been seamless and so helpful at home. The school has done an awesome job helping parents navigate learning at home. Looking forward for break next week!
- iv. Doug Frifeldt: Complimented the team on the great adjustment to distance learning. Cheering the team on as we look to next year and figuring out what school looks like – going to be different, but exciting to see the plans the team creates.
- v. Laurie Schmitt: Outdoor Discovery Center received a grant and they selected Innocademy Allegan with this grant
- vi. Kelli Gunn: Thanked the board and Doug for the work on the video and Abbie for the car wash gift certificates. The teachers really appreciated the thoughts and gifts. Another thank you to Dave Zimmer – he has been overseeing finances in such a way that
- vii. Dave Zimmer: Teacher Appreciation at home – great way to celebrate teachers! CLP plan is going well – the plan was well designed, and the team worked hard to create a great plan!
- viii. Renee Frye: Seeing 80% or greater participation in Zoom meetings – going to do a live virtual tour of the judicial building in Lansing. Exciting to have this to look forward to!
- ix. Debbie Rossi: 8th grade class this year has shown a lot of growth during virtual learning – exciting to see that they are ready for high school. Starting to work on graduation



speeches after break – looking forward to celebrating their accomplishments

- x. Bob Soulliere: Huge Thank You to Kelli and her willingness to work to support this team. She has a huge passion for our school and she really holds the school together.
- xi. Sara Vereeke: The way the staff was able to change and adjust to our new learning environment. They are doing a great job educating kids in this new environment

## 6. Discussion Items: Moving item C earlier in the agenda...

### a. School Improvement timeline:

- i. Renee Frye & Debbie Rossie gave the board an update on our School Improvement plan including
- ii. We are reviewing our current strategies based on COVID 19 realities
- iii. It is recommended to submit our School Improvement plan by June 30th
- iv. There is new software coming to help us develop and manage our plan going forward
- v. The School Improvement Plan is working to develop our Professional Development Plan for next year – the team is working on creating a PD plan that supports achieving our school improvement goals.
- vi. The board had a good conversation around the School Improvement Plan and any adjustment necessary with the unknowns around what next year's school will look like.

## 7. Strategic Thinking



8. Y5-8th enrollment planning: Kelli Gunn reviewed our progress toward preparations to prepare for the additional Kindergarten sections for next year...including staffing, stuff, and space. The board had a good discussion on this process and steps to prepare for next year.
9. Planning for 20-21: Kelli Gunn gave explained how the team is beginning planning for 2020-21 – even with limited information on what that looks like. The team is also tracking engagement in learning activities and insuring safety of all students. Kelli gave the board a summary of the engagement in distance learning activities. The board had a good discussion on current activities and engagement in Distance Learning.
  - a. Kelli Gunn also shared some resources that we have received through OAISD regarding opening and plans for next school year.
  - b. There is a great amount of collaboration with neighboring districts and OAISD/AAESA.
  - c. Question for next year – should we adjust next year’s calendar? The board had a good discussion on the pro’s and con’s of a calendar change. The team will discuss this and make a decision soon to finalize our calendar for next year.

## 10. Action Items

- a. Nick deVries made a motion to approve the Notice of Public Hearing for 20-21 Budget as presented. Doug Frifeldt seconded. Passed unanimously.
  - i. This is the required notice in the newspaper for our upcoming Budget Hearing in June.



## 11. Dashboard: Kelli Gunn shared this month's dashboard

- a. Compliance : We are meeting the necessary compliance items
- b. Finance Dave Zimmer reviewed this month's financial overview. Last month, we the budget amendment #2 – this financial overview is including the adjustments in this budget amendment. Overall finances are as expected. Toward the end of the year, we need to watch finances closely – we will end in a tight position. We have not heard if there will be any adjustment from the state level. Dave anticipates a final budget amendment at the next board meeting for the board to approve.
- c. Enrollment: Kelli shared current enrollment statistics with the board. Including activities to currently happening around enrollment along with marketing activities planned.
- d. Student Achievement
- e. Public Opinion: Sent out a survey to families about how things are going now and what families anticipate in June and going forward. Kelli will report out the results of this survey next month.
- f. LSSU Commitments: Kelli Gunn shared an update on our Measure 4 goals for LSSU.

## 12. Discussion Items

- a. ESP & Board evaluations: The board was sent links to the ESP and Board Evaluations for this year. The results of these surveys will be reviewed next month.
- b. Spring Board Policy Update: Kelli Gunn shared the overview of the Spring Board Policy Update with the board. The board will be asked to approve these changes at next month's meeting.
- c. School Improvement timeline – covered earlier in the agenda



Innocademy

Inspire. Impact. Innovate.

- d. 20-21 Budget Development Update: Dave Zimmer shared an overview of the Budget Development Process with the board. We anticipate news from the state level coming out late which will result in a delayed budget for the 2020-21 school year. There has been a lot of planning happening going into the budget document – with an initial staffing plan to arrive at a basic budget. Dave also shared some possible budget scenarios with the board as well.
13. LSSU Comment: John Chandler complimented the board on a good meeting
  14. Public Comment on Non-Agenda Items: Kelli Gunn shared a recent communication from the State Superintendent asking the board to consider adopting a resolution to communicate to legislators/senitors. The board can consider taking action on this at the next meeting.
  15. Nick deVries adjourned the meeting at 5:43 pm
    - a. Next Meeting:
      - i. 20-21 Budget Hearing: 4:00 on June 25, 2020
      - ii. Next Regular Meeting: 4:15 on June 25, 2020
      - iii. Organizational Meeting: 5:30 on June 25, 2020

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.*



Innocademy

Inspire. Impact. Innovate.

Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Kelli Gunn  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:  
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*