



Innocademy

Inspire. Impact. Innovate.

Meeting of the Board of Directors Agenda
Regular Board Meeting

Thursday, December 19, 2019 at 4:00 p.m.
8485 Homestead Dr.
Zeeland, MI, 49464
(Northwest Team Room)

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

1. Call to Order: Nick deVries called the meeting to order at 4:03 pm
2. Attendance
 - a. Nick deVries, Doug Frifeldt, Abby Petroelje, Laurie Schmitt, Jeff Lukas
 - b. IES Staff: Dave Zimmer, Sara Vereeke, Cory Dams, Debbie Rossi, Renee, Jessenia Martinez
3. Public Comment on Agenda Items: NON
4. Consent Agenda: Nick de Vries made a motion to approve the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
 - a. Agenda
 - b. Previous Minutes
 - i. 191121 Monthly Board Meeting
5. Celebrations of the School
 - a. Roundtable
 - i. Jeff Lukas: Complimented on the Extravaganza which was very well done and the kids did very well.
 - ii. Sara Vereeke: Preschool program this morning – the kids did so great. Everyone jumping in to help when help is needed
 - iii. Cory Dams: So many great things happening in advisory. They have had guest speakers, connections with younger friends and a ton of other great activities



- iv. Debbi Rossi: 5th/6th grade did book talks presenting on books – kids were really engaged with the presentations and the kids are doing a great job
 - v. Renee Frye: The robotics event was a huge success and we sent a team to the state competition. They did very well there.
 - vi. Abby Petroelje: Complimented the teachers on the way they handle dismissal – they keep that process organized even with a lot of kids and parents. Kuddos to them!
 - vii. Doug Frifeldt: Wax museum today for 5th grade – his son was very excited about presenting and the whole event went well!
 - viii. Jessenia Martinez: The Las Huellas middle school has been doing a lot of career exploration activities including a trip to Buffalo Wild Wings
 - ix. Kelli Gunn: Gave a thank you to the board for their support to the school in a variety of ways.
 - x. Dave Zimmer: Met several explorers in the wax museum today – great job!
 - xi. Laurie Schmitt: Thanked the team working on the School Improvement Plan – there is a ton of work that goes into that!
 - xii. Nick deVries: Complimented Hillary on the extravaganza. His daughter loved the field trip today to Buffalo Wild Wings and free lunch!
6. Strategic Thinking
- a. Stakeholder feedback & goal-setting – presented by SIP Team: Kelli Gunn introduced Debbi Rossi and Renee Frye who are members of the School Improvement Team. Debbi and Renee presented an overview of the Comprehensive Needs Assessment based on surveys given to Parents, Staff, and Students.
 - i. The team shared:
 1. Strengths: Areas where the feedback scores were highest



2. Growth Areas: Areas where the feedback scores were lowest
 3. Targeted Improvement: The team reviewed the strategies they created to improve these growth areas
 - ii. Student Achievement scores: The team shared the school scores along with the state of Michigan scores and found the students at Innocademy scored higher than the Michigan average in both ELA and Math.
 1. The team created targeted strategies to help continue to improve scores.
 - iii. The team summarized the goals and next steps in the School Improvement plan
 - b. Y5-8th enrollment planning: The board reviewed the 5-10 year picture of our foundations to insure the future decisions on enrollment planning support our foundations. The board had a good discussion on the impact of growth on organizational culture.
7. Action Items
 - a. Capstone Trip funding plan: Nick deVries made a motion to approve the Capstone Trip funding plan as presented. Jeff Lukas seconded. Passed unanimously.
 - i. The board discussed the Capstone Trip Funding Plan that was created by the team. The board had a good discussion around this plan and the best way to communicate this to students & parents.
 - b. Check signing resolution: Nick deVries made a motion to approve the Check Signing Resolution as presented. Jeff Lukas seconded. Passed unanimously
 - i. Dave Zimmer updated the board on the changes on the Check Signers on Academy bank accounts.
 - c. Emergency Operations Plan – PA436 of 2018: Nick deVries made a motion to approve the Emergency Operations Plan as presented. Jeff Lukas seconded. Passed unanimously.



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- i. Jeff Lukas shared a high-level overview of the Emergency Operations Plan with the board. The plan is very thorough and all-inclusive of a variety of situations schools face.
8. Dashboard: Kelli Gunn reviewed this month's dashboard with the board including:
 - a. Compliance: The school is doing well with compliance measures
 - b. Finance: Dave Zimmer shared this month's finance update with the board including:
 - i. Previously vetoed \$240 increase has passed the House and Senate and is awaiting the Governor's signature.
 - ii. Overall finances are tight this year – but we anticipate the increased funding to help release this.
 - c. Enrollment:
 - d. Student Achievement
 - e. Public Opinion: Kelli shared Facebook data on posts
 - f. LSSU Commitments
9. Discussion Items
 - a. Board policy updates: Kelli Gunn shared an overview of the Board Policy Updates for this fall. The board will be asked to approve these updates in the January 2020 meeting.
10. LSSU Comment: John Chandler gave the board feedback on the meeting. He also offered an opportunity for PD on Legal guidance for boards.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Jeff Lukas adjourned the meeting at 6:00 pm
 - a. Next Regular Meeting: January 23, 2020

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.



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Minutes of all board meetings are available after approval by the Board at:

Innocademy
Attn: Kelli Gunn
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

Innocademy has provided public notice of this meeting at:

8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637