



Innocademy

"By embracing innovation, we inspire our students to be global thinkers and leaders through the way they positively impact others at home and abroad."

8485 Homestead Dr., Zeeland, MI 49464

Annual Organizational Meeting

Date: Thursday, July 27th, 2019

Time: 5:30 PM

Prior to the meeting, Jeff Lukas was sworn in to a new term on the Innocademy School Board

- I. CALL TO ORDER:** Nick deVries called the meeting to order at 5:36 pm
- II. ATTENDANCE**
 - a. Board Members: Nick deVries, Abbie Petroelje, Jeff Lukas, Laurie Schmitt, Doug Frifeldt
 - b. Guests: Kelli Gunn, Dave Zimmer, Sara Vereeke
- III. CONSENT AGENDA :** Nick deVries made a motion to accept the consent agenda as presented. Seconded by Doug Frifeldt
- IV. PUBLIC COMMENT ON AGENDA ITEMS - NONE**
- V. ACTION ITEMS**
 - A. Designation of the public places in which notice of the annual board meeting calendar and individual meeting notices will be posted.
 - a. CHANGE to reflect website update:
 - i. Innocademy – 8485 Homestead Dr., Zeeland, MI 49464
 - ii. <https://innocademy.com/about/board/>
 - b. Nick deVries made a motion to modify where the board meeting calendar and individual notice will be posted. Seconded by Jeff Lukas. Passed unanimously.
 - B. Designation of principal print media source
 - a. No change, remaining as:
 - i. Holland Sentinel
 - C. Designation of depository or depositories for Academy funds.
 - a. No change, remaining as:
 - i. West Michigan Community Bank
 - D. Designation of Board Members and/or other personnel who are eligible to sign Academy checks.

- a. CHANGE addition of Vice President to ease annual transitions:
 - i. President
 - ii. Treasurer
 - iii. Secretary
 - iv. Vice President
 - b. Nick deVries made a motion to add Vice President as an authorized signer. Jeff Lukas seconded. Passed unanimously.
- E. Designation of organizations with whom we hold memberships.
- a. No change, remaining as:
 - i. MAPSA
 - ii. National Charter Schools Institute
 - iii. Michigan West Coast Chamber of Commerce
 - iv. West Michigan Association of Spanish Immersion Educators
- F. Designation of personnel authorized by the Board of Directors to negotiate and implement contracts with vendors.
- a. No change, remaining as:
 - i. Kelli Gunn
 - ii. Dave Zimmer
- G. Appointment of Academy's Chief Administrative Officer (CAO).
- a. No change, remaining as:
 - i. Kelli Gunn
- H. Appointment of the Title IX Coordinator
- a. No change, remaining as:
 - i. Kelli Gunn
 - 1. Freedom of Information Coordinator
 - 2. Civil Rights Coordinator
 - 3. Asbestos Designee
 - 4. Copyright/ASCAP Coordinator
 - 5. ACH/ETO Officer
- I. Appointment (or reappointment in subsequent years) of board legal counsel.
- a. CHANGE addition of legal counsel specializing in special education law
 - i. Saunders Winter McNeil, PLLC
 - ii. Thrun Law Firm, PC
 - b. Nick deVries made a motion to add Thrun Law Firm, PC as board legal counsel. Jeff Lukas seconded. Passed unanimously.
- J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.
- a. No change, remaining as :
 - i. Sara Vereeke
- K. Appointment (or reappointment in subsequent years) of external independent auditor.
- a. No change, remaining as:
 - i. Maner Costerisan

L. Adoption of Annual Board of Directors Meeting Schedule

- a. No change, remaining as: Third/Fourth Thursday of the month at 4:00 at Innocademy's Homestead Campus
- b. CHANGE: Schedule for 2019-20
 - 1. 22 August, 2019
 - 2. 26 September
 - 3. 24 October
 - 4. 21 November
 - 5. 19 December
 - 6. 23 January, 2020
 - 7. 27 February
 - 8. 26 March
 - 9. 23 April
 - 10. 21 May
 - 11. 25 June - 2019-2020 Budget Hearing - 4:00
 - 12. 25 June - Regular Board Meeting - 4:15
 - 13. 25 June - Organizational Meeting - 5:30
- c. Nick deVries made a motion to approve the 2019-20 board meeting schedule. Jeff Lukas seconded. Passed unanimously.

M. Designation of Compliance Coordinator

- a. No change, remaining as:
 - i. Kelli Gunn

N. Appointment (or reappointment in subsequent years) of the board's recording secretary

- a. No change, remaining as:
 - i. Sara Vereeke
 - ii. Heidi Wolters

O. Designation of the person responsible for posting the board's annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.

- a. No change, remaining as:
 - i. Sara Vereeke
 - ii. Heidi Wolters

V. BUSINESS ITEMS/ACTION ITEMS

A. Election of Officers

- a. Current
 - i. President: Nick deVries
 - ii. Vice President: Matt Dietsche
 - iii. Secretary: Jeff Lukas
 - iv. Treasurer: Laurie Schmitt
- b. New
 - i. President: Nick deVries
 - ii. Vice President: Abbie Petroelje

- iii. Secretary: Jeff Lukas
- iv. Treasurer: Doug Frifeldt
- v. Trustee: Laurie Schmitt
- c. Nick deVries made a motion to approve the 2019-20 slate of officers. Seconded by Jeff Lukas. Passed unanimously. Passed unanimously.

B. Appointment of Board Representative on the School Improvement Team (SIT):

- a. Current
 - i. Laurie Schmitt

C. Board Meeting Agenda

- a. Change as attached. Nick deVries made a motion to approve the Agenda with the attached changes. Seconded by Jeff Lukas. Passed unanimously

VI. PUBLIC COMMENT (For non-agenda items): NONE

VII. COMMENTS FROM THE BOARD: NONE

VIII. ADJOURNMENT : Nick deVries adjourned the meeting at 5:49 pm.

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

PUBLIC NOTICE

OF AN

ORGANIZATIONAL MEETING

OF THE

**Innocademy
BOARD OF DIRECTORS
8485 Homestead Dr.
Zeeland, MI 49464
(616) 748-5637**

ORGANIZATIONAL BOARD MEETING

Date: Thursday, July 27, 2020

Time: 5:30 PM

Location:
Innocademy

This meeting is open to the public under the State of Michigan's Open Meetings Act, P.A. 267.

Official minutes of Regular Board Meetings are stored and are available for inspection in the Office of the School Director.

If auxiliary aids or services such as sign language or ESL interpreters, special seating requirements, etc. are required at the meeting for individuals with disabilities, please contact Kelli Gunn, at (616) 748-5637, for services prior to the meeting, no later than 5:00 PM at least two (2) days prior to the meeting.

ATTACHMENT A

INNOCADEMY

REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS AGENDA

[Day], [month][date], [year] at _____ a.m./p.m.

Innocademy

8485 Homestead Drive

Zeeland, MI 49464

1. Call to Order
2. Attendance
3. Public Comment on Agenda Items
4. Consent Agenda
 - Agenda
 - Previous Minutes
5. Celebrations of the School – 10 minutes
6. Strategic Thinking – 30 minutes
7. Action Items – 10 minutes
8. Discussion Items – 10 minutes
 1. Future Action Items
9. Dashboard – 20 minutes
 - Compliance
 - Finance
 - Enrollment
 - Student Achievement
 - Public Opinion
 - LSSU Commitments
 - Others
10. LSSU Comment
11. Public Comment on Non-Agenda Items
12. Adjournment
 - Next Meeting:

ATTACHMENT B

REGULAR BOARD MEETING SCHEDULE

(THE SCHEDULE NEEDS TO BE TYPED IN THIS SECTION WHEN TAKING NOTES)