

Jessica  
Parker  
4/17/25



# Innocademy

## Minutes for the Meeting of the Board of Directors

**March 20, 2025; 4:00 p.m.**

**Innocademy – Upstairs Team Room**

**8485 Homestead Drive**

**Zeeland, MI 49464**

### School Mission Statement:

*Innocademy is an inclusive public school academy that prepares PreK-8<sup>th</sup> grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.*

1. Call to Order: meeting called to order at 4:00 pm
2. Attendance: April Best (in person), Jessica Parker (in person), Abbie Petroelje (in person), Nick deVries (in person)
3. Public Comment on Agenda Items  
None.
4. Consent Agenda
  - a. Agenda: motion to approve agenda as written  
Abbie moved. Nick second. Motion passes unanimously.
  - b. Prior Meeting Minutes – February 27, 2025  
April moved. Abbie second. Motion passes unanimously.
5. Board and Staff Celebrations of the School  
Jessica shared about the success and engagement of the lego program done with Mr. Chad, especially honoring the individuality of the work through unique-named prizes. Nick shared about the blessing of our current financial status, especially as a small school. Abbie shared about seeing the billboard for Innocademy on 31 – seeing the school advertised was exciting. Jessenia celebrated the end of year events that are upcoming (all welcome to join!); parent who wants to offer an after school dance club (family support is fantastic). April celebrated Miss Emily who curated and organizes the participants for the Zeeland Area Art Show at Corewell Health. Emily celebrated the strength of communication from teachers at Inno – transparency is wonderful. Miss Renee celebrated the amount of growth Innocademy has undergone as she's been showing new parents the school – especially the nature-rich program that is distinct from

other schools. Dave is excited about gaining momentum for enrollment growth, especially the possibility of filling even more seats next year than we did this year.

## 6. IES Report

The house proposal slashed education budgets by 25%. Interesting to see what the senate does. A pathway forward is to fill empty seats. Usually find out June/early summer but probably won't until later.

## 7. School Report

### a. Enrollment Update for Fall

Total seats enrolled as of March 18: 286 (increase of 22 students)

If the Y5 enrollment doesn't go up, then the Y5 will combine with K with a full-time parapro. Will have to make the decision in the near future. The two full time GREAT start readiness programs being run will hopefully lead to increase in Y5/K. Line of growth between Precademy and Innocademy.

### b. Perception Surveys

Mr. Chad presented the data from 2024-2025 – questions go to students, parents, and staff. Students: the numbers were pretty high across the board. The only one that was below 80: “the behaviors in my class allow the teacher to teach.” Parents: numbers were pretty high across the board. The only one that was below 80: “I frequently volunteer to help on special projects at my student's school.” (takeaway: transition to more parental involvement especially parents who are willing and able to lead some initiatives/programs). Staff: mostly really high numbers. Only two areas below 80: “students demonstrate behavior that allow teachers to teach and students to learn” and “parents volunteer frequently.” (parents are getting more involved on field trips – want to work on building this into leadership).

State Government Index Report: overall 87.80/100, growth index 99.70/100, school quality 95.31/100. Big improvements in attendance from last year to this year. One negative - proficiency dropped 69.38/100 (mostly in math). WIN groups will hopefully enable growth in this area. Assessment participation 100/100.

### c. Staff PD Update from March 14

Began with reflective time. Small teams looked at different data together - noticed patterns with 2-3 years. Identified need for growth – data included MAPS, Big Picture, M-Step. Small teams looked for resources that aligned with areas of growth identified above. Teams shared work with entire group. Next steps: cell reps to dig deeper for next year's PD focus and planning.

## 8. Financial Report

### a. March Report on February Financial

Local sources: 7.2% YTD. State sources: 43% YTD. Federal sources 25% YTD.

Incoming transfers and other: 54%. We are where we need to be. Total revenue YTD: 42.41% (compared to last year we were 44.35%). Expenditures YTD: 62.99% (comparable to last year, 66.86%). Total expenditure YTD: 62.62% (last year 64.36%). Cash on hand: 50,000 less than last year but will catch up by the end of the year. Deferred revenue from 31A will support quite a bit next year.

Credit card register will look more like the check register. Helpful to tracking where money is spent. Should end year with better cash balance than what we had last year. Final resolution will be in June.

b. Budget Amendment #1

Dave presented the revenue changes. It is a balanced budget. Revenue neutral from a funds perspective. Local revenue: changed minorly. State revenue: bulk of state aid is set. Headlee Obligation affected by IDEA funding. At Risk Carryover can be deferred for future years' interventions. Federal revenue: cleaning up ESSER and Homeless, Title I, II, III (increase), working with ISD to do Medicaid billing. Act 18 is up as well as enhancement millage. Revenue up by almost \$156K.

Summary of amendment: breakdown of how the revenue changes will be spent. Everything increased except "leases and GSRP rent cred" and "operations and maintenance" which decreased. Total expenses match revenue. Balanced budget. Added more to the fund balance than was predicated. Instruction program went up \$120K. Added needs went up almost \$30K. Estimated ending balance on June 30 - 30.2%. Decent fund balance which leaves us in a good position for cash flow.

9. Discussion Items

a. Reappointment Nomination

Joe shared that board members whose terms end in June to decide by March. Board will decide on appointments and reappointments by May. Jessica is seeking another term. Abbie will not be seeking reappointment.

b. New Board Member Interest

Continue to keep ears and eyes open to potential board members (think beyond school community and into broader community). Jessenia shared that we can put call for interested individuals in the weekly newsletter. Draft some copy for Jessenia to use. Spread, share, invite.

c. Teacher Appreciation Week

Jessenia shared how visiting Forest Hills affirmed her desire to buy Innocademy swag and apparel for teachers. Asked Dave if IES can support the cost. Can also ask parents to donate as well as the board. The gear will increase awareness of the school in the community as well. Jessenia will also provide food during the week for teachers.

Could Inno gear also be something for parents to buy for themselves or kids?

d. 23g Tutoring Program

This is in the works. Jessenia is meeting with a team of 4 teachers who will be running it. 3 days of after school tutoring for 6 weeks: begins April 14, K-3, 5-8 students per teacher. There is teacher interest which is great. Funding will help students grow in targeted areas. Sent 31 letters – hoping for all students to participate that have been invited.

Tutoring program last year: it went well on the side of planning and tracking. Difficulty with participation from the entire time.

10. Action Items

a. Motion to approve Budget Amendment #1

Jessica moved. Nick second. Motion passed unanimously.

b. Motion to approve Budget Timeline Resolution

Jessica moved. Nick second. Motion passed unanimously.

c. Motion to approve 2024 Fall Board Policy Updates (Second Reading)

Jessica moved. April second. Motion passed unanimously.

d. Motion to approve Board Member Reappointment Nomination (Jessica)

Jessica moved. Abbie second. Motion passed unanimously.

11. LSSU Comment

Joe shared how conversation with Emily about becoming a board member went well. Documentation has been sent. Moving forward it will be put in front of the trustees. Looking forward to seeing the comparison of board member self-evaluation that will be sent to all board members soon. The president will receive the details of this soon so members can respond before the next meeting in April. The data will be presented at the May meeting. Swag from LSSU will be arriving at the next meeting. PD status of board members (2 hours recommended per year).

12. Public Comment on Non-Agenda Items

None.

13. Adjournment: meeting adjourned at 5:48 p.m.

Next Meeting: April 17, 2025 at 4:00 p.m.

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Minutes of all board meetings are available after approval by the Board at  
<https://innocademy.com> or by contacting:

*Jessenia Olmeda, School Lead  
Innocademy  
8485 Homestead Dr.  
Zeeland, MI 49464*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

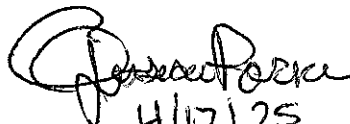
Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Olmeda at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

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