



Innocademy

Agenda for the Meeting of the Board of Directors

February 27, 2025; 4:00 p.m.
Innocademy – Upstairs Team Room
8485 Homestead Drive
Zeeland, MI 49464

School Mission Statement:

Innocademy is an inclusive public school academy that prepares PreK-8th grade students to have a global mindset through whole child, Spanish language, and nature-rich learning.

1. Call to Order: meeting called to order at 4:00 p.m.
2. Attendance: Jessica Parker (in person), April Best (in person), Abbie Petroelje (in person),
3. Public Comment on Agenda Items
None.
4. Consent Agenda
 - a. Agenda: motion to amend the agenda (add to action item b). Abbie moved. April second. Motion passes unanimously. Motion to approve the amended agenda. Abbie moved. April second. Motion passes unanimously.
 - b. Prior Meeting Minutes – January 16, 2025: motion to approve prior meeting minutes. Abbie moved. April second. Motion passes unanimously.
5. Board and Staff Celebrations of the School
Jessica celebrated the support and hospitality shown by staff to her mom who drives her son to school most days. Abbie celebrated the strength of the Spanish program at Inno because her boys are doing so well with it at Zeeland Public. Emily celebrated how safe Innocademy is as a school environment/atmosphere. Miss Renee celebrated the PD about the teaching of language and the ways to explore learning English as a non-English speaker. April celebrated the middle school dance organized by Miss Jessi and the atmosphere of fun and connection being cultivated for students. Miss Jessenia celebrated the investment of the teaching team at Innocademy – choosing to remain here is a big deal and it's worth celebrating their presence and energy. Dave celebrated the work that

Jessica Parker
3/20/25

the Boileau marketing team is doing for Inno and is looking forward to the launch of a new promotional campaign.

6. IES Report

2025-2026 projected budget based on what Governor Whitmer announced. Increase in per pupil funding (\$392) – foundation grant increase. Pulling the one-time grant that we received last year, so we will most likely break even. Goal: fill seats in classrooms. At-risk funding will continue to support intervention. Overall, pretty flat on income (small increase).

7. School Report

a. Enrollment Update

Went from 268 to 264 – new student joined 7th grade Classic, new student 2nd grade Classic.
No negative reasons for 3 students that left.
Next year: 8 families have not said yes or no (13 students); 4 families unsure (7 students) because of transportation

March 13: open house for new students

-pass out postcards at conferences advertising this

b. Attendance Update

Sent out letters two weeks ago to all families within tier 1, tier 4, and tier 3. Following up with families for tier 3. January – a lot of sickness.
Change from Fall to Winter in Attendance Risk - numbers of high risk students have dropped. Talking to parents/guardians about communicating absences has been helping. Breakdown by grade also shown.

c. Staff PD Update from February 14

Focus on scope and sequence for Reading and Math curriculum to ensure getting through every unit by the end of the year. Each cell team had opportunity to grow together on learning and curriculum as well as common language to apply teaching and work with students. MS teachers enjoyed observing Black River SS teachers. One more all together PD in March – probably focus on pacing. Miss Jessenia had a 1-hour virtual training with Amplify that was fruitful.

8. Financial Report

a. February Report on January Financials

Dave presented the January Financial Summary - seven months into the fiscal year. Not expecting a big change next month. From a state perspective we should be at 36.63% and should be really close to that. Favorable comparison of collected revenue from last year. Trending similarly to last year which is looking good for June of this year. Anything over 58.3% would be concerning – currently looking

good but running a little ahead of last year but not too much; should be able to end with everything balanced. Minor tweaks to be made. Will know better next month.

Balance sheet perspective: up about \$30,000 last year. We are ahead from a cash perspective because the 3-payroll month (January) already passed). State Aid collection cycle means we're upside down at this time of year because of the one extra payroll. It will balance out.

Checks over \$1000: Holland and Litho; Janitor Supplies; CertaSite (lights); Comprehensive Therapy (speech therapy; Critical Response Group (mapping building with emergency services); EV Construction (wall for sensory room); NWEA (testing from previous year); S. A. Moman (bathroom repair); Trane (rooftop unit repair); West Michigan Psychological Services (mental health support); Holland Litho (recruitment); ODC (payment for support); Triple R Consultants (upgrading electronics); Zeeland Board of Public Works (power bill – gone down significantly because of upgrading lights).

Receipts for credit card are present and accounted for.

Cash Balances Graph: on par with last year.

Motion to approve January financials. Abbie first. April second. Motion passes unanimously.

9. Action Items

- a. Motion to approve the 2025-2026 School Calendar: Abbie moved. April second. Motion passes unanimously.
- b. Motion to nominate Emily Goudreault as new board member: Abbie moved. April second. Motion passed unanimously.

Joe communicated how the process will work to Emily.

10. Discussion Items

- a. First Read of the Fall Board Policy Updates
Legally required to adopt all of the policy updates. All have to do with Grants and Agreements – minute changes in language. Will maintain current policy regarding Title IX. Policies are in the packet for review.
- b. New Board Member Interest
Because Abbie will be leaving in June, keep thinking of potential board members.
- c. Teacher Appreciation Week

May 4-10

Soup & Salad bar from a couple years ago was a hit – want to start thinking of ideas now so we have ample time to plan and budget. Jessenia asked "what do teachers like?" Proposed a sweatshirt for each staff member. Wondering how we could get families to contribute to this gift for teachers.

Finalize the plan at the next board meeting.

11. LSSU Comment

Joe began by congratulating Emily and shared his excitement about her partnering with LSSU and Innocademy. Next month is the reappointment window for serving another term. Julie Bulhoz said mid-year academic reports will be out in time for the March meeting. Shirts will be available at the April meeting. Consider book study: *Gen Z Unfiltered* by Tim Elmore and Andrew McPeak. Great attendance from the board this year. Staying on track with PD as well. Angie Irwin is still offering PD on zoom this year. If you go back to watch something, let Joe know so he can record that participation. Jessenia asked how to put appointment and reappointment on agenda. Joe said it would go under action items on next month's agenda. Will be one seat open after Emily's appointment because of Abbie's departure.

12. Public Comment on Non-Agenda Items

None.

13. Adjournment: meeting adjourned at 5:04 p.m.

Next Meeting:

March 20, 2025 at 4:00 p.m.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Minutes of all board meetings are available after approval by the Board at <https://innocademy.com> or by contacting:

*Jessenia Olmeda, School Lead
Innocademy
8485 Homestead Dr.
Zeeland, MI 49464*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jessenia Olmeda at 616-748-5637 at least two (2) days prior to the meeting.

Innocademy has provided notice of this meeting at:

8485 Homestead Dr.
Zeeland, MI 49464

Cassie Forne
3/20/25

