



Innocademy

"By embracing innovation, we will inspire our students to become global thinkers and leaders through the way they positively impact others at home and abroad."

MEETING OF THE BOARD OF DIRECTORS AGENDA

Thursday, March 23, 2016, at 4:00 p.m.
Innocademy
8485 Homestead Dr.
Zeeland, MI, 49464

1. CALL TO ORDER: Joel Smith Smith called the meeting to order at 4:04 pm
2. ATTENDANCE: Present: Kelli Gunn Gunn, Jeff Lukas Lukas, Joel Smith Smith, Matt Dietsche Dietsche, Lindsay VanderZwaag VanderZwaag, Nick DeVries
 - a. Guests: Sara Vereeke, Dave Zimmer Zimmer, Cory Dams Dams
3. PUBLIC COMMENT - ON AGENDA ITEMS- NONE
4. CONSENT AGENDA Joel Smith made motion to approve the Consent Agenda with the changes below. Supported by Jeff Lukas. Unanimously approved.
 - a. Agenda Joel Smith made a motion to add action item E Board Member Appointments. Supported by Matt Dietsche. Unanimously approved
 - b. Previous Minutes – Board Meeting February 23, 2017
5. MANAGEMENT REPORTS
 - a. SR Reports
 - i. Finance – Began budget planning for next year for all 3 schools.
 - ii. Technology – Online enrollment used for this year through Infinite Campus
 - iii. Student Achievement – Preparing for upcoming testing – starting after Spring Break and continuing through the end of May. Completed Ed Yes report and AER report. Preparing revised School Improvement Plan to be submitted to board in May.
 - iv. Professional Development: Last Thursday & Friday we visited schools on Wisconsin and Chicago. On Thursday, we visited a school in Wisconsin to observe and learn Rti best practices. On Friday, the Middle School team visited Harborside – a school that focuses on expeditionary learning. The rest of the team went to Ben Franklin Elementary in Glenn Ellyn, IL.
 - v. Whole Child/Culture of Caring – Planning 10 year celebration
 - vi. Facilities – Working on master calendar for events at Homestead, bids for mowing and upcoming maintenance needs
 - vii. Teacher Evals – Working on Admin Eval process
 - viii. Human Resources: Reviewed Just Right Coaching and beginning to plan for next year staffing
 - ix. Marketing/Social Media: Increasing Facebook “likes” and reach with social media marketing. Looking to create Las Huellas marketing video
 - x. Enrollment: In Classic - waiting lists in all grades except 7th & 8th Grades. In Las Huellas – waiting list in Kindergarden, open seats in 1st – 5th grade. Contacted all families with a 5 year old to gauge interest in Young 5’s Spanish Immersion. We will evaluate this option after the lottery.
 - xi. Lanschool – trialing this device management software with 7th graders where we can monitor student devices. We are hoping to purchase the software for

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Innocademy devices. We will continue to evaluate the program and the costs associated with it

- b. Legislative/MDE Updates: No Child Left Behind replaced with Every Student Succeeds Act. Michigan adopted state version of this act. Impact of this new legislation is unknown and we will know more going forward.

6. FINANCIALS Dave Zimmer Zimmer Reviewed the financials.

- a. Budget Amendment #2: Budget amendment reviewed in detail. Our fund balance is in a healthy position.
- b. Monthly Financials: Expenses are in line with last year's expenses. Cash flow is also in a good position. Dave Zimmer distributed a Payroll cost comparison over the last several years across departments.

7. DISCUSSION

- a. Consolidation Update: Kelli Gunn gave an update on the potential of consolidation with Innocademy Allegan. Met with representatives from Ottawa ISD and Allegan RESA. The biggest concern coming out of those meetings was the funding of Special Education. Funding for Special Education is different in Ottawa and Allegan counties, so we have contacted the Michigan Department of Education to find out if we can continue Special Education funding through the county where the school is located (Innocademy Allegan through Allegan County, Innocademy through Ottawa County). Need to keep the evaluation process moving to meet timelines for approval of LSSU Board.
- a. Board Member Reappointments & Positions: Nick deVries & Lindsay VanderZwaag terms are ending June 20, 2017.
- b. Matt Dietsche gave an update on the Health Advisory Committee. Heather Alberta and Katie Wilson have been leading this. Katie learned that Innocademy Allegan has a Health Advisory Board in place with a curriculum that they have been using. As a result, the team is planning on having one Health Advisory Board and separate sub-committees to determine curriculum for each school. Meeting planned after Spring Break for the Innocademy & iCademy committees to begin the process of reviewing & selecting curriculum. The group will consider the curriculum used at Innocademy – Allegan as an option to consider. Will need to decide if all schools should use the same curriculum. Goal is to have curriculum selected by beginning of next school year.

8. STUDENT ACHIEVEMENT

- a. LSSU Rubric: Kelli Gunn went over the Evaluation Rubric that we received from LSSU. Overall received favorable scores.
- b. AER Report: Posting for our website that gives overview of our school. Test data is attached to this report.

9. ACTION ITEMS

- a. Letter of Engagement: Nick deVries made motion to approve the Letter of Engagement with Maner Costerisan for the 2017 Audit of Innocademy Schools. Joel Smith seconded. Passed Unanimously
- b. Budget Amendment: Nick deVries made a motion to accept the Second Budget Amendment of Fiscal Year 2017 Innocademy Budget.as presented. Matt Dietsche seconded. Passed unanimously.
- c. Budget Timeline: Nick deVries made a motion to approve the submitted Budget Timeline as presented. Jeff Lukas seconded. Passed Unanimously.

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- d. Spring 2016 Board Policy Updates: Joel Smith made a motion to accept the legally required policies in the Spring 2016 Board Policies as presented. Jeff Lukas seconded. Joel Smith made a motion to reject the optional best practice updates Spring 2016 Board Policy Updates. Lindsay VanderZwaag Seconded. Passed Unanimously.
- e. Board Member Reappointments & Positions Joel Smith made a motion to reappoint Nick deVries and Lindsay VanderZwaag to 3 year terms on the Innocademy School Board. Jeff Lukas seconded. Passed Unanimously.

10. LSSU COMMENT - NONE

11. PUBLIC COMMENT - ON NON-AGENDA ITEMS - NONE

12. ADJOURNMENT: Joel Smith adjourned the meeting at 6:45

NEXT REGULAR MEETING: April 20, 2017



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Minutes of all board meetings are available after approval by the board at:

Innocademy

Attn: Brook Drooger

8485 Homestead

Zeeland, MI 49464

616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Brook Drooger at (616) 748-5637 at least two (2) days prior to the meeting.

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