



# Innocademy

*"By embracing innovation, we will inspire our students to become global thinkers and leaders through the way they positively impact others at home and abroad."*

## MEETING OF THE BOARD OF DIRECTORS AGENDA

**Thursday, January 19, 2017, at 4:00 p.m.**  
**Innocademy**  
**8485 Homestead Dr.**  
**Zeeland, MI, 49464**

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1. CALL TO ORDER: Meeting called to order by Joel Smith, Second by Jeff Lucas
2. ATTENDANCE: Present: Kelli Gunn, Dave Zimmer, Jeff Lucas, Joel Smith, Matt Dietsche, Lindsay VanderZwaag Absent: Nick deVries
  - a. 5:32 Jeff Lucas left meeting
3. PUBLIC COMMENT - ON AGENDA ITEMS:
  - a. Lindsay asked if we should have a discussion clarifying types of charter schools – public, not for profit, for profit. Hearings for Betsy DeVos gave charter schools bad press, so we may need to clarify and correct information. Leisa and Melissa putting together marketing campaign to clarify requirements of charters (clarifying myths about charter schools).
4. CONSENT AGENDA Joel made a motion to approve the consent agenda as modified Lindsay supported, Consent agreement passed unanimously
  - a. Agenda: change – correcting the next board meeting as February 23, 2017
  - b. Previous Minutes – Board Meeting December 15, 2016
5. MANAGEMENT REPORTS:
  - a. SR Reports: Kelli gave highlights of SR reports including upcoming PD plans, Without Walls Church facility rental, upcoming information nights planned, and review of iCademy Title audit
6. FINANCIALS
  - a. Monthly Financials:
    - i. Income: Ahead of expectations on State Funding (extra Special Ed funding received this year)
    - ii. Expenses: Trending comparable to last year
    - iii. Balance Sheet: No loan liability on the books, facility acquisition: includes maintenance expenses such as parking lot resurfacing, new HVAC
    - iv. Reviewed Check register
  - b. Quarterly Financials
    - i. Need to add this as an action item to approve quarterly financials  
Dave Zimmer updated the board on the monthly financials
7. DISCUSSION ITEMS
  - a. LSSU Reauthorization Update: Added specific goals for Whole Child, need to add some school year dates. Joel received email saying LSU approved moving forward on our Reauthorization process.

Innocademy has provided public notice of this meeting at:  
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- b. Health Advisory Committee: Training at ISD on requirements of Health Advisory Board – working on assembling committee. Board needs to appoint 2 co-chairs.
    - i. Matt will coordinate formulating this committee with the target of having Co-chairs in place by Feb 16<sup>th</sup> (date of ISD training)
    - ii. Discussion item in February: Reviewing committee members and discussing learning from ISD
    - iii. Action item in February: appointing 2 co-chairs
  - c. Recon Report: Good news – good review. Only concern – copying visitor IDs. Cost of system to address this concern is too high to invest in. Jeff has another vendor to consider for a visitor management system to address this concern
8. ACADEMIC PERFORMANCE
- a. LSSU Fall 2016 Academic Performance Report: Report show growth targets and scores for most recent testing.
  - b. Testing Calendar: Reviewed testing schedule given to us by the state
9. ACTION ITEMS Joel made a motion to add an action item to review quarterly finances, supported by Jeff Lucas, Approved unanimously
- a. Title I Policies: Joel made a motion to approve the Title 1 Policy update as modified, seconded by Jeff Lucas. Approved unanimously
    - i. Discussion on whether we should be selecting School Leader or Educational Service Provider- clarified correct action to take. Joel made a motion to select School Leader for Title 1 policies, seconded by Lindsay, no additional discussion, approved unanimously
  - b. Open Enrollment Timeline Joel made a motion to approve open enrollment timeline for calendar year 2017-2018, seconded by Lindsay, approved unanimously
  - c. Fall 2016 Board Policy Updates: Joel made a motion to approve the fall 2016 Board Policy Updates as modified, seconded by Lindsay, approved unanimously
    - i. Question to make sure that the evaluation section is the way we are handling evaluations
    - ii. Correction: 7540.01 – correct 2<sup>nd</sup> paragraph – should read Staff members shall be notified that they (strike have) should have no expectation that any personal...
  - d. Approve Quarterly Finances: Joel made a motion to accept Quarterly Finances Q2 2016-2017, Lindsay seconded, no discussion, approved unanimously
10. LSSU COMMENT - NONE
11. PUBLIC COMMENT - ON NON-AGENDA ITEMS - NONE
12. ADJOURNMENT: Joel Smith adjourned at 6:04 p.m.  
NEXT REGULAR MEETING: February 23, 2017



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Minutes of all board meetings are available after approval by the board at:

Innocademy

Attn: Brook Drooger

8485 Homestead

Zeeland, MI 49464

616-748-5637

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Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Brook Drooger at (616) 748-5637 at least two (2) days prior to the meeting.

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