

## Meeting of the Board of Directors Minutes Regular Board Meeting

**Thursday, March 8, 2018 at 4:00 p.m.**  
**8485 Homestead Dr.**  
**Zeeland, MI, 49464**

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

Board Purpose: Mission Statement

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1. Call to Order: Nick deVries called the meeting to order at 4:09 pm
2. Attendance
  - a. **Board Members: Nick deVries, Jeff Lukas, Matt Deitsche**
  - b. **Guests: Dave Zimmer, Cory Dams, Laurie Schmitt, Kelli Gunn**
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Nick made a motion to approve the consent agenda as presented. Seconded by Jeff Lukas. Passed unanimously.
  - a. Agenda
  - b. Previous Minutes – Board Meeting on January 18, 2018
5. Celebrations of the School – 10 minutes
  - a. Nick deVries: Brenda meeting with his daughter for tutoring 2-3 times per week and she has has awesome growth. Here on Saturday of break – saw many teachers here and the dedication was apparent. Amount of Spanish his Kindergartener can speak is amazing
  - b. Jeff Lukas: Happy to see lock down training to train for these events. He attended an active shooter training – he would be happy to have our staff participate in that type of training and learning more about being aware in advance of events.
  - c. Dave Zimmer: Collective efforts going into the trips for kids. There are lots of people involved and working to make a great trip.
  - d. Matt Deitsche: Heather Alberta and work on Health Advisory Council – she is asking good questions of kids to make this a great program for learning
  - e. Cory Dams: Field trip to Ridge Point with Outdoor Discovery Center with the Middle School. Kids had a great time and enjoyed it. Cory also applied for a grant and he won the grant which includes a STEM based curriculum.
  - f. Kelli Gunn: Be Nice starting here this week. A student sent a request to structure a walk out next week and teachers are embracing it and helping her think through all the details. Had a recent PD day at Allegan with breakout sessions facilitated by current staff. Next week whole schools is going to Chicago for an overnight.
  - g. Sara Vereeke: Hired a 6<sup>th</sup> Grade Spanish Immersion teacher for next year – Meghan is a great person to join the team
  - h. Joel Smith: Looking through board documents and exciting to see the cash curve improving and looking healthy

6. Strategic Thinking – 30 minutes
  - a. Personalized Learning : Cory reviewed the team he is working on to work towards Personalized Education Plans including the goal the team developed and the steps to get there.
7. Action Items – 10 minutes
  - a. Nick deVries made a motion to expand Spanish Immersion to include Young 5's for the 2018-19 school year. Jeff Lukas seconded. Passed unanimously.
  - b. Nick deVries made a motion to amend enrollment policy to read...Students of current families (including foster children) may fill an open spot regardless of open/closed enrollment period effective immediately. Jeff Lukas seconded. Passed unanimously.
  - c. Nick deVries made a motion to nominate Laurie Schmitt as Innocademy Board Member. Matt Deitsche seconded. Passed unanimously
  - d. Nick deVries made a motion to reschedule June meeting to Thursday, June 28, 2018 and cancel March 15, 2018 meeting. Jeff Lukas seconded. Passed unanimously
  - e. Nick deVries made a motion to decline grant to consolidate Innocademy and Innocademy Allegan Campus. Jeff Lukas seconded. Passed unanimously.
  - f. Nick deVries made a motion to approve seats for school year 2018- 2019 as presented in the board packet. Jeff Lukas seconded. Passed unanimously.
  - g. Nick deVries made a motion to approve Budget Timeline for year ending June 2019 as presented with the exception that the June 21, 2018 change to June 28, 2018. Jeff Lukas seconded. Passed unanimously. Passed unanimously.
  - h. Nick deVries made a motion to approve the attached Letter of Engagement with Manor Costerian for year ending 2019. Joel Smith seconded. Passed unanimously.
8. Dashboard – 20 minutes: Kelli Gunn reviewed the dashboard including
  - a. Compliance :
  - b. Finance: Dave Zimmer reviewed financials. Financials are in a good spot and becoming predictable after several years. There was a discussion about a cost analysis of various programs.
  - c. Enrollment: Enrollment increased slightly due to one family returning from a long-term trip
  - d. Student Achievement: Kelli shared how we are evaluating kids for MTS supports. Cross school team evaluating Winter MAPs data together to determine thresholds for intervention.
  - e. Public Opinion: 4 Teachers partnering with Outdoor Discovery Center ambassadors to add more outdoor learning into curriculum. We are hosting a lego robotics competition this weekend
  - f. LSSU Commitments:
  - g. Others
9. Discussion Items – 10 minutes
  - a. Board Membership openings: Joel Smith will be resigning effective June 30, 2018. Ideally we would like 2 more board members – one to replace Joel and one additional member.
10. LSSU Comment: John Chandler visited Innocademy on March 15<sup>th</sup> and he sat in on a synergy day. He enjoyed seeing the multi-age groups working on a project. It was a neat day for kids and for teachers too. John advised the board on the process to add new board members.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Nick deVries adjourned the meeting at 5:43 pm

- a. Next Regular Meeting: TBD per action item

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.*

Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Kelli Gunn  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.



# Innocademy

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*Innocademy has provided public notice of this meeting at:*

*8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*

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