



Innocademy

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

MINUTES

Innocademy - (held at Innocademy, Lower Level, NW Conference Room)

Thursday, July 21, 2016, at 4:00 p.m.

8485 Homestead Dr.

Zeeland, MI, 49464

1. ADMINISTRATION OF BOARD MEMBER OATHS

a. None

1. CALL TO ORDER: Joel called the meeting to order at 4:00

2. ATTENDANCE: Joel Smith, Jeff Lukas, Nick DeVries, Matt Dietsche, Lindsay Vander Zwaag

4. CONSENT AGENDA : Joel made a motion to adopt the consent agenda, Jeff seconded

a. Designation of the public places in which notice of the annual board meeting calendar and individual meeting notices will be posted.

i. no change

1. Innocademy – 8485 Homestead Dr., Zeeland, MI 49464

2. www.innocademy.com/our-board

b. Designation of principal print media source

i. no change

1. Holland Sentinel

c. Designation of depository or depositories for Academy funds.

i. no change

1. West Michigan Community Bank

d. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.

i. no change

1. President

2. Treasurer

3. Secretary

e. Designation of organizations we hold memberships with.

i. no change

1. MAPSA

2. National Charter Schools Institute

3. Michigan West Coast Chamber of Commerce

f. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.

i. no change

1. Kelli Gunn

g. Appointment of the Academy's Chief Administrative Officer (CAO).

i. no change

1. Kelli Gunn

ii. no change

1. Kelli Gunn

a. Freedom of Information Coordinator

b. Civil Rights Coordinator

- c. Asbestos Designee
- d. Copyright/ASCAP Coordinator
- e. ACH/ETO Officer

h. Appointment (or reappointment in subsequent years) of board legal counsel.

i. no change

- 1. Saunders Winter McNeil, Plc

i. Appointment (or reappointment in subsequent years) of external independent auditor.

i. no change

- 1. Maner Costerisan

j. Adoption of Annual Board of Directors Meeting Schedule

i. no change - 3rd Thursday of every month, at 4p EST, at Innocademy

- 1. 21 July – Regular Board Meeting – 4:15p
- 2. 18 August
- 3. 15 September
- 4. 20 October
- 5. 17 November
- 6. 15 December
- 7. 19 January, 2017
- 8. 23 February
- 9. 16 March
- 10. 20 April
- 11. 18 May
- 12. 15 June – 2017-2018 Budget Hearing – 4:00p
- 13. 15 June – Regular Board Meeting – 4:15p
- 14. 20 July – Organizational Meeting – 4:00p

k. Designation of a Compliance Coordinator

i. no change

- 1. Kelli Gunn

l. Appointment (or reappointment in subsequent years) of the board's recording secretary

i. change

1. Nancy Moselern

m. Designation of the person responsible for posting the board's annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.

i. no change

1. Heidi Wolters

5. PUBLIC COMMENT (Agenda items only)

6. BUSINESS ITEMS

a. Election of Officers –

i. Current:

1. President: Joel Smith

2. Vice President: Jeff Lukas

3. Secretary: Lindsay VanderZwaag

4. Treasurer: Nick DeVries

ii. New:

1. President: Joel Smith was nominated by Jeff Lukas and seconded by Lindsay Vander Zwaag

2. Vice President: Jeff Lukas was nominated by Joel Smith and seconded by Nick Devries

3. Secretary: Lindsay Vander Zwaag was nominated by Joel Smith and seconded by Jeff Lukas

4. Treasurer: Nick DeVries was nominated by Joel Smith and seconded by Matt Dietche

Joel Smith made a motion to nominate all elected board members. Jeff seconded, all agreed. The motion carries

(Note: President Joel Smith term expires on 6/30/18; Vice President Jeff Lukas term expires on 6/30/19; Secretary Lindsey VanderZwaag term expires on 6/30/18; Treasurer Nick DeVries term expires on 6/30/17; Trustee Matt Dietche term expires on 6/30/19).

b. Board Representative on the School Improvement Team (SIT)

i. no change

1. Lindsay Vanderzwaag

7. PUBLIC COMMENT (For non-agenda items)-

8. COMMENTS FROM THE BOARD –

9. ADJOURNMENT – The meeting was adjourned at 4:41

Innocademy has provided public notice of this meeting at:

8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637

Minutes of all board meetings are available after approval by the board at:

8485 Homestead Dr., Zeeland, MI 49464 616-748-5637

“By embracing innovation, we will inspire our students to become global thinkers and leaders through the way they positively impact others at home and abroad.”

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non- agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved

minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Brook Drooger at (616) 748-5637 at least two (2) days prior to the meeting.

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PUBLIC NOTICE

OF AN

ORGANIZATIONAL MEETING OF THE

INNOCADEMY BOARD OF DIRECTORS

8485 Homestead Dr. Zeeland, MI 49464 (616) 748-5637

ORGANIZATIONAL BOARD MEETING

Date: Day, July 18th, 2016

Time: 4:00pm

Location:

Innocademy

Lower Level, NW Conference Room

This meeting is open to the public under the State of Michigan’s Open Meetings Act, P.A. 267.

Official minutes of Regular Board Meetings are stored and are available for inspection in the Office of the School Director.

If auxiliary aids or services such as sign language or ESL interpreters, special seating requirements, etc. are required at the meeting for individuals with disabilities, please contact Brook Drooger, at (616) 748-5637, for services prior to the meeting, no later than 5:00 PM at least two (2) days prior to the meeting.

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ATTACHMENT A

INNOCADEMY

REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS AGENDA

[Day], [month][date], [year] at _____ a.m./p.m.

At Innocademy 8485 Homestead Drive Zeeland, MI 49464 616-748-5637

13. CALL TO ORDER
14. ROLL CALL
15. CONSENT AGENDA
16. PUBLIC COMMENT ON AGENDA ITEMS
17. FINANCIAL REPORT
18. MANAGEMENT REPORT
19. SCHOOL PERFORMANCE / STUDENT ACHIEVEMENT
20. STRATEGIC PLANNING/GOOD GOVERNANCE
21. DISCUSSION ITEMS

10.ACTION ITEMS

11.LSSU COMMENT

12.PUBLIC COMMENT (ON NON-AGENDA ITEMS)

13.ADJOURNMENT

NEXT MEETING:

The Academy has provided public notice of this meeting at the Academy's offices.

Innocademy has provided public notice of this meeting at: 8485 Homestead Dr.
Zeeland, MI 49464 – (616) 748-5637

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