



Innocademy

"By embracing innovation, we will inspire our students to become global thinkers and leaders through the way they positively impact others at home and abroad."

MEETING OF THE BOARD OF DIRECTORS AGENDA

Thursday, March 17, 2016, at 4:00 p.m.
Innocademy
8485 Homestead Dr.
Zeeland, MI, 49464

1. **CALL TO ORDER:** Meeting was called to order at 4:05 p.m. by Joel Smith

2. **ATTENDANCE :**

Board Members Present: Joel Smith, Nick deVries, Jeff Lukas
Board Members Absent: Lindsay Vander Zwaag, Shawn Pacanowski
LSSU Representatives: John Chandler, Chris Olcheski
IES Representatives: Leisa Lobbezoo, Kelli Gunn, Heidi Wolters

3. **PUBLIC COMMENT - ON AGENDA ITEMS:** None

4. **CONSENT AGENDA**

- a. Agenda
- b. Previous Minutes – Regular Board Meeting 11 Feb 16
- c. Monthly Expenditures

Joel Smith made a motion to approve the consent agenda with the amendment that minutes for February meeting were approved at March 15, 2016 meeting. Minutes from the March 15, 2016 meeting will be voted on at next meeting since they are not ready yet. Motion was supported. The vote was all yes and the motion carries.

5. **MANAGEMENT REPORTS:** Kelli Gunn touched on highlights for the past month.

6. **FINANCIAL REPORT**

- a. Monthly Expenses
- b. Budget Amendments

Dave Zimmer talked with the board about the budget amendments that need to be made. He talked about the trends of the spending in the budget.

7. **DISCUSSION**

- a. Strategic Planning: Kelli Gunn talked about what the next steps like prioritizing areas to develop. Staff will be working on this at their PD on Friday March 18.
- b. Marketing & 3D virtual tour: <https://my.matterport.com/show/?m=AV24uzzT3BS>: Kelli Gunn showed the board the virtual tour that has been put together.
- c. Enrollment Update: Leisa talked with the board about where our enrollments numbers are right now and what grades will need to have a lottery drawing.
- d. Capstone trip to Mexico: Ashley Killilea, Trina Lanser, Meredith deVries and Sydney Lukas Innocademy students told the board about the Capstone trip to Mexico City.

8. **STUDENT ACHIEVEMENT**

- a. M-STEP '16 changes: Kelli Gunn showed the changes in the upcoming for M-Step this year.

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9. ACTION ITEMS

- a. **Approve Enrollment Numbers – lottery March 31st at 1:15pm:** Joel Smith made a motion to approve the enrollment numbers for 2016-2017 as presented. Motion was supported. The vote was all yes and the motion carries.
- b. **Letter of Engagement:** Nick deVries made a motion to approve the letter of engagement for the 2016-2017 audit as presented. The motion was supported. The vote was all yes and the motion carries.
- c. **2016-2017 School Calendar – Innocademy Zeeland & PreCademy :** Joel Smith made a motion to approve the 2016-2017 School calendar as presented. The motion was supported. The vote was all yes and the motion carries.
- d. **Approve Budget Amendment:** Nick deVries made a motion to approve the budget amendment two for the 2015-2016 budget. The motion was supported. The vote was all yes and the motion carries.
- e. **Approval of Loan Transaction for WMCB:** Nick deVries made a motion approve the resolution to borrow and grant collateral in the refinancing in both the homestead and Allegan campuses. The motion was supported. The vote was all yes and the motion carries.
- f. Joel Smith made a motion add an agenda item to nominate a board member Matt Dietsche for Innocademy board. The motion was supported. The vote was all yes and the motion carries.
- g. Joel Smith made a motion to nominate Matt Dietsched for Innocademy board. The motion was supported. The vote was all yes and the motion carries.

10. **LSSU COMMENT:** Chris reminded the board they are up for renewal next year. They will be sending us out a timeline of what needs to be done when. Would like all information in before Christmas, Lssu will then approve at April meeting.
Chris also mentioned at board trainings some could be happening in Grand Rapids area possibly at Innocademy Homestead campus.

11. **PUBLIC COMMENT - ON NON-AGENDA ITEMS:** None

12. **ADJOURNMENT:** Meeting was adjourned at 6:15 by Joel Smith
NEXT REGULAR MEETING: April 21, 2016



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Minutes of all board meetings are available after approval by the board at:

Innocademy

Attn: Brook Drooger

8485 Homestead

Zeeland, MI 49464

616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Brook Drooger at (616) 748-5637 at least two (2) days prior to the meeting.

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