



Innocademy

"By embracing innovation, we will inspire our students to become global thinkers and leaders through the way they positively impact others at home and abroad."

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, July 16, 2015, at 4:00 p.m.
Innocademy - (held at Innocademy, Lower Level, SW Conference Room)
8485 Homestead Dr.
Zeeland, MI, 49464

1. ADMINISTRATION OF BOARD MEMBER OATHS
 - a. None
2. CALL TO ORDER: Joel Smith called the meeting to order at 4:06pm
3. ATTENDANCE:
Board Members Present: Joel Smith, Nick DeVries, Jeff Lukas, Lindsey Vanderswaag
Board Members Absent: Shawn Pacanowski
LSSU Representative: None
IES Representatives: Kelli Gunn, Cory Dams
4. CONSENT AGENDA
 - a. Designation of the public places in which notice of the annual board meeting calendar and individual meeting notices will be posted.
 - i. no change
 1. Innocademy – 8485 Homestead Dr., Zeeland, MI 49464
 2. www.innocademy.com/our-board
 - b. Designation of principal print media source
 - i. no change
 1. Holland Sentinel
 - c. Designation of depository or depositories for Academy funds.
 - i. no change
 1. West Michigan Community Bank
 - d. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
 - i. no change
 1. President
 2. Treasurer
 3. Secretary
 - e. Designation of organizations we hold memberships with.
 - i. no change
 1. MAPSA
 2. National Charter Schools Institute
 - ii. NEW
 1. Michigan West Coast Chamber of Commerce

Innocademy has provided public notice of this meeting at:
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637



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f. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.

i. change

1. Kelli Gunn

Joel Smith made a motion to approve Kelli Gunn as the person authorized to negotiate and implement contracts with vendors. The motion was supported. The vote was all yes and the motion carries.

g. Appointment of the Academy's Chief Administrative Officer (CAO).

i. change

1. Kelli Gunn

Joel Smith made a motion to approve Kelli Gunn as the Academy's Chief Administrative Officer (CAO). The motion was supported. The vote was all yes and the motion carries.

h. Appointment of the Title IX Coordinator

i. change

1. Kelli Gunn

- a. Freedom of Information Coordinator
- b. Civil Rights Coordinator
- c. Asbestos Designee
- d. Copyright/ASCAP Coordinator
- e. ACH/ETO Officer

Joel Smith made a motion to approve Kelli Gunn as the Title IX Coordinator. The motion was supported. The vote was all yes and the motion carries.

i. Appointment (or reappointment in subsequent years) of board legal counsel.

i. no change

1. Saunders Winter McNeil, Plc

j. Appointment (or reappointment in subsequent years) of external independent auditor.

i. no change

1. Maner Costerisan

k. Adoption of Annual Board of Directors Meeting Schedule

i. no change - 3rd Thursday of every month, at 4p EST, at Innocademy

- a. 16July - Regular Board Meeting – 4:15p
- b. 20August
- c. 17September
- d. 15October
- e. 19November
- f. 17December
- g. 21January, 2016
- h. 25February (4th Thursday)
- i. 17March
- j. 21April
- k. 19May
- l. 16June – 2016-2017 Budget Hearing – 4:00p
- m. 16June – Regular Board Meeting – 4:15p
- n. 21July – Organizational Meeting – 4:00p



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I. Designation of a Compliance Coordinator

i. change

1. Kelli Gunn

Joel Smith made a motion to approve Kelli Gunn as the Compliance Coordinator. The motion was supported. The vote was all yes and the motion carries.

m. Appointment (or reappointment in subsequent years) of the board's recording secretary

i. change

1. to be appointed at a later date

n. Designation of the person responsible for posting the board's annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.

i. change

1. Heidi Wolters

Joel Smith made a motion to approve Heidi Walters to post Board related materials. The motion was supported. The vote was all yes and the motion carries.

5. PUBLIC COMMENT (Agenda items only)

6. BUSINESS ITEMS

a. Election of Officers – 3 year term

i. President: Jeff Lukas nominated Joel Smith for President. Motion was supported. Vote was all yes and the motion carries.

ii. Vice President: Joel Smith nominated Jeff Lukas for Vice President. Motion was supported. Vote was all yes and the motion carries.

iii. Secretary: Nick DeVries nominated Lindsey Vanderzaag for Secretary. Motion was supported. Vote was all yes and the motion carries.

iv. Treasurer: Lindsey Vanderzaag nominated Nick DeVries for Treasurer. Motion was supported. Vote was all yes and the motion carries.

(Note: President Joel Smith term expires on 6/30/18; Vice President Jeff Lukas term expires on 6/30/16; Secretary Lindsey Vanderzwaag term expires on 6/30/18; Treasurer Nick DeVries term expires on 6/30/17; Director Shawn Pacanowski term expires on 6/30/18).

b. Appointment of Board Representative on the School Improvement Team (SIT)

Joel Smith nominated Lindsey Vanderzwaag as the Board Representative for the SIT. Motion was supported. Vote was all yes and the motion carries.

7. PUBLIC COMMENT (For non-agenda items) No public comment.

8. COMMENTS FROM THE BOARD – No additional comments.

9. ADJOURNMENT Joel Smith adjourned the meeting at 4:28pm.



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Minutes of all board meetings are available after approval by the board at:

Innocademy
Attn: Brook Drooger
8485 Homestead
Zeeland, MI 49464
616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Brook Drooger at (616) 748-5637 at least two (2) days prior to the meeting.

Innocademy has provided public notice of this meeting at:
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PUBLIC NOTICE

OF AN

ORGANIZATIONAL MEETING

OF THE

**INNOCADEMY
BOARD OF DIRECTORS
8485 Homestead Dr.
Zeeland, MI 49464
(616) 748-5637**

ORGANIZATIONAL BOARD MEETING

Date: Day, July 16, 2015

Time: 4:00pm

Location:

Innocademy
Lower Level, SW Conference Room

This meeting is open to the public under the State of Michigan's Open Meetings Act, P.A. 267.

Official minutes of Regular Board Meetings are stored and are available for inspection in the Office of the School Director.

If auxiliary aids or services such as sign language or ESL interpreters, special seating requirements, etc. are required at the meeting for individuals with disabilities, please contact Brook Drooger, at (616) 748-5637, for services prior to the meeting, no later than 5:00 PM at least two (2) days prior to the meeting.

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